



# NHS Golden Jubilee

<b>Meeting:</b>	<b>NHS GJ Board</b>
<b>Meeting date:</b>	<b>30 March 2023</b>
<b>Title:</b>	<b>Staff Governance and Person Centre Committee - Terms of Reference Update</b>
<b>Responsible Executive/Non-Executive:</b>	<b>Marcella Boyle, Non-Executive Director (Chair) Serena Barnatt, Director of Workforce</b>
<b>Report Author:</b>	<b>Nicki Hamer, Head of Corporate Governance and Board Secretary</b>

## 1 Purpose

**This is presented to Clinical Governance Committee for:**

- Awareness
- Discussion
- Decision

**This report relates to a:**

- Local policy

**This aligns to the following NHSScotland quality ambition(s):**

- Safe
- Effective
- Person Centred

**This report relates to the following Corporate Objectives:**

Corporate Objectives	Corporate Risks
<b>1. LEADERSHIP, STRATEGY &amp; RISK</b>  Effective Executive Leadership and Corporate Governance for a High Performing Organisation	F8 – Financial Planning O9 – Waiting Times Management S17 – Recovery Plan W7 – Workforce Capacity and Capability B002/22 – Recruitment and Retention Executive Cohort

<p><b>2. HIGH PERFORMING ORGANISATION</b></p> <p>High Performing Organisation – Establishing the conditions for success to enable excellent outcomes and experience for patients and staff</p>	<p>O23 – eHealth Resources S6 – Healthcare Associated Infections S10 – Cyber Security O21 – National Reporting of CT Data B001/22 – Ability to provide full Lab Services W7 – Workforce Capacity and Capability S3 – Innovation</p>
<p><b>5. CENTRE FOR SUSTAINABLE DELIVERY</b></p> <p>Evolve CfSD to have a core function in the NHS Scotland recovery plan with high impact programmes, nationally connected clinical leadership architecture at the heart of driving reform.</p>	<p>S13 – National and Regional Working S17 – Recovery Plan S3 – Innovation</p>
<p><b>6: NHS SCOTLAND ACADEMY AND STRATEGIC PARTNERSHIPS</b></p> <p>Further develop NHS Scotland Academy, NHS Golden Jubilee Strategic Partnerships and Research</p>	<p>S13 – National and Regional Working W7 – Workforce Capacity and Capability S3 – Innovation</p>

## 2 Report summary

### 2.1 Situation

The report seeks approval from the Board on Staff Governance and Person Centred Committee (SGPCC) update to the Terms of Reference to align with the requirements of the Blueprint of Good Governance in relation to **Standing Committees Item 4.87. This item describes** Membership of the standing Committees which can include both non-executive and executive Board Members but the Committee must be chaired by a non-executive and have a majority of non-executive members.

### 2.2 Background

In line with best practice value, the Board's Governance Committees are required to review, as part of their self-assessment process, the role and remit of the Committee.

### 2.3 Assessment

SGPCC Terms of Reference are presented to the Board to reflect the requirements from the Blueprint for Good Governance – Second Edition.

#### 2.3.1 Quality/ Patient Care

Assists in the Board's governance to ensure locally quality of care and patient services.

#### 2.3.2 Workforce

There are no workforce implications.

#### 2.3.3 Financial

Ensures effective governance is in place to ensure best value of resources.

#### **2.3.4 Risk Assessment/Management**

Ensures effective governance is in place to ensure relevant risk assessment and mitigations are in place.

#### **2.3.5 Equality and Diversity, including health inequalities**

Ensures effective governance is in place to support the Public Sector Equality Duty, Fairer Scotland Duty and the Board's Equalities Outcomes.

An impact assessment is not required given the subject of this paper.

#### **2.3.6 Other impacts**

No other issues require to be noted.

#### **2.3.7 Communication, involvement, engagement and consultation**

The Board has not carried any involvement or engagement with external stakeholders in respect of this paper.

#### **2.3.8 Route to the Meeting**

The Terms of Reference were agreed by SGPCC on 14 March 2023 as part of its continued development to reflect the Blueprint of Good Governance.

### **2.4 Recommendation**

**Decision –** The Board are asked to approve the updated Staff Governance and Person Centred Committee Terms of Reference Update.

### **3 List of appendices**

The following appendices are included with this report:

- Appendix No 1, Terms of Reference