



Document Title:

**NHS Golden Jubilee Procurement Annual Report
2018-19**

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Department:

Procurement

Approval:

Audit Committee / Senior Management Team



1 Table of Contents

| | | |
|---|---|---|
| 1 | Table of Contents | 1 |
| 2 | Introduction | 2 |
| 3 | Summary of Regulated Procurements 2018/19..... | 3 |
| 4 | Centre Board Procurement Strategy Procurements not complying with NHS National Waiting Times | 4 |
| 5 | Community Benefits..... | 4 |
| 6 | Supported Businesses | 4 |
| 7 | Proposed Regulated Procurements 2019/20 and 2020/21 | 5 |
| 8 | Reference Documents / Appendices | 6 |
| 9 | Glossary of Terms | 6 |

2 Introduction

To comply with the Procurement Reform (Scotland) Act 2014 (The Act), the Golden Jubilee Foundation (legally known as the National Waiting Times Board) is required to publish a Procurement Report annually detailing information on all regulated procurement activity. This report reflects information for the period 1st April 2018 to 31st March 2019. In addition to reporting previous activity, the report includes information on all regulated procurements that are planned for the next two-year period (1st April 2019 – 31st March 2021).

A regulated procurement is any procurement for goods or services with an estimated value over the life of the contract of £50,000 or more and any such procurement for works with an estimated value over the life of the contract of £2,000,000 or more.

The professional management of procurement activity is an important factor contributing towards the efficient operation of the Golden Jubilee Foundation and the attainment of corporate objectives as identified within the Corporate Plan. It is essential for both patients and staff that quality projects, supplies and services are delivered on time to the Golden Jubilee Foundation within optimum commercial arrangements.

The Golden Jubilee had a total expenditure with 3rd party providers of £35.5 million net of Vat (based on financial year 2018/19 data).

The current Procurement Strategy positions procurement activity visibly within the Board objectives establishing Board level commitment to and involvement in the management of the Health Board's procurement deliverables. It additionally sets out clear, measurable objectives and priorities for improvement which is closely monitored. Progress against strategic objectives is reported annually to the Board Audit and Risk Committee, and the Senior Management Team by the Director of Finance who is the nominated Director with responsibility for Procurement Services. The strategy addresses key procurement issues over a 3 year time frame and is subject to annual review. The strategy was approved by the Audit and Risk Committee and the Senior Management Team November 2018.

The strategy is delivered through the line management accountability structures with clear targets and timescales being established in relation to improvement in procurement activity undertaken at strategic and operational levels. These targets are reflected within the individual performance plans of the Head of Procurement and other Senior Managers.

The Head of Procurement currently has responsibility for procurement services that cover both the Golden Jubilee Foundation and NHS 24 Board.

Please note that a separate Procurement Annual Report for NHS24 has been prepared and following approval will be published on the NHS24 Board website

The report owner is:

Brian Laughland
National Waiting Times Centre Board
Head of Procurement,
Golden Jubilee National Hospital
Agamemnon St
Clydebank
G81 4DY

3 Summary of Regulated Procurements 2018/19

The following is a list of regulated procurements for the Golden Jubilee Foundation completed during the period April 2018 to March 2019.

| Ref N° | Description | Complied with Procurement Strategy | Community Benefits |
|--------|-------------|------------------------------------|--------------------|
|--------|-------------|------------------------------------|--------------------|

| | | | |
|-----------|--|-----|----|
| NWTC18/01 | LVAD Left Ventricular Assist System | Yes | No |
| NWTC18/02 | CT Scanner with Associated Turnkey Works | Yes | No |
| NWTC18/03 | MRI Scanner | Yes | No |
| NWTC18/04 | Cardiac Magnetic Resonance Reporting System | Yes | No |
| NWTC18/05 | Heart Valves and Associated Repair Rings & Grafts | Yes | No |
| NWTC18/06 | Ophthalmic Image/Data Management System | Yes | No |
| NWTC18/07 | Enhanced Interactive Accessibility Options for existing Technology Solutions | Yes | No |

Further detail for each procurement exercise is contained in Appendix 1.

4 Procurements not complying with NWTC Procurement Strategy

In compliance with the Procurement Reform (Scotland) Act 2014 (The Act) Golden Jubilee is required to provide information on any Procurement that did not comply with the Board Procurement Strategy.

This confirms that all of the regulated procurements awarded over the period April 2018 to March 2019 complied with the Board Procurement Strategy requirements.

5 Community Benefits

Boards are required to provide details of Community Benefits where they exist. Confirmation is given that no Procurement activity undertaken was of a value that required inclusion of Community Benefits within the Tender Process.

6 Supported Businesses

The Scottish Government encourages Public Sector bodies to utilise the Services of supported businesses wherever appropriate opportunities arise, and to seek the services of those Companies on the Framework Agreement.

Golden Jubilee Foundation Procurement Strategy confirms our commitment to ensuring that the Framework Agreement will be utilised wherever appropriate, and consideration will be given to supported business contractors during the tendering exercise.

The Head of Procurement participated in a “Meet the Buyer” event as part of the P4 Health 2019 Conference, where suppliers such as Scotland’s Bravest Manufacturing Company were given the opportunity to discuss issues and opportunities with procurement professionals.

In addition, the Head of Procurement promotes the Supplier Development Programme aimed at Scottish SME’s and 3rd Sector Suppliers.

7 Proposed Regulated Procurements 2019/20 and 2020/21

The following is a list of regulated procurements likely to be undertaken during the next two financial years. Definitive start dates and go live dates are dependent on allocated capital and final approval to proceed.

This will be published on the Golden Jubilee Foundation public Website.

| Title | Annual Budget or Budget Allocation | Start Date | Go Live date |
|---|---|-------------------|---------------------|
| Ophthalmology Packs and Phaco Machines (OJEU) | TBC | 02/04/2019 | 01/09/2019 |
| Custom Theatre Packs (Framework) | TBC | 01/01/2020 | 01/07/2020 |
| Cardiac Perfusion Blood Cell Savers | TBC | 02/04/2019 | 01/08/2019 |
| Cardiac Perfusion Tubing Packs (OJEU) | 84000 | 02/04/2019 | 01/08/2019 |
| Cardiac Perfusion Oxygenators (OJEU) | TBC | 01/03/2020 | 01/08/2020 |
| Cardiac Perfusion Cardioplegia Devices (OJEU) | TBC | 01/03/2020 | 01/08/2020 |
| Cardiac Perfusion In Line Monitoring (OJEU) | TBC | 01/03/2020 | 01/08/2020 |
| Vending Machines – Managed Service | TBC | 01/11/2019 | 01/09/2020 |
| Grounds Maintenance Contract (OJEU) | 55000 | 01/10/2019 | 01/03/2020 |
| Window Cleaning Contract | 60,000 | 01/01/2020 | 01/05/2020 |
| Bacteria Blood Analyser | 60,000 | | Pending Approval |
| CCO Monitor - x 6 | 78,861 | | Pending Approval |
| CCO Monitor x 2 | 18,540 | | Pending Approval |
| Server - Philips Xcelera x 1 | 48,000 | | Pending Approval |
| Maldi-Toff (Mass Spectrometry) x 1 (OJEU) | 144,000 | | Pending Approval |

| | | | |
|---|-----------|------------|------------------|
| Ultrasound Boston x2 (Framework) | 168,000 | | Pending Approval |
| Gantry CT - | 996,000 | | Pending Approval |
| Navigation - (OJEU or Framework) | 108,000 | | Pending Approval |
| Lung Function - x 1 (OJEU or Framework) | 240,000 | | Pending Approval |
| Blood Glucose Monitoring | | 01/04/2020 | |
| Cath Lab Cardiac Procedure Pack | | 01/05/2020 | |
| Cath Lab Electro Physiology Consumables | | 01/05/2020 | |
| Ortho Robot | 1,009,000 | | |
| Hotel Rooms Refurb | 500,000 | | |

8 Reference Documents / Appendices

Procurement Reform (Scotland) Act 2014

<https://www.legislation.gov.uk/asp/2014/12/part/1>

Board Procurement Strategy



Procurement
Strategy GJNH 18-21

Appendix 1 - Regulated Procurements April 2018 to March 2019



Regulated
Procurements 1st Ap

9 Glossary of Terms

| | |
|---------------------|--|
| SMT | Senior Management Team |
| GJF | Golden Jubilee Foundation |
| GJNH | Golden Jubilee National Hospital |
| Framework Agreement | In the context of this document a contract establishing a supplier or suppliers with agreed terms and conditions for the supply of goods services or works established for one or more health board who will call off as required. |
| EP | Electro Physiology |
| ECG | Electro Cardiography |
| ICU | Intensive Care Unit |
| CCO | Continuous Cardiac Output |
| MRI | Magnetic Resonance Imaging |