

Board Meeting: 19 November 2020

Subject: Audit and Risk Committee Update
20 October 2020



Recommendation: Board members are asked to:

Discuss and Note	X
Discuss and Approve	
Note for Information only	

1 Background

The following key points were agreed at the meeting and have been split into the three high level quality ambitions of person centred, safe, and effective.

Person Centred

Mutually beneficial partnerships between patients, their families and those delivering healthcare services which respect individual needs and values and which demonstrate compassion, continuity, clear communication and shared decision-making.

- Pharmacy update was provided to members following an audit recommendation to review discrepancy levels highlighted during an operational pharmacy stock management audit. The Director of Pharmacy has compiled a robust plan to monitor and drive improvement, it was noted that good progress had been made. However, as this review is ongoing, a further update will be brought to a future committee meeting.
- The committee were informed of the process for new services and restart of elective services to support activity at the Golden Jubilee site, this formal process has been developed through the Command structure and will be subject to audit.
- The committee were advised of recently published national reports that are available on the Audit Scotland website for members' information.
- A revised Board Risk Register was presented with new layout and changes proposed following work undertaken through the Command Structure. Members approved the changes to the risk register.

Safe

There will be no avoidable injury or harm to people from healthcare they receive, and an appropriate, clean and safe environment will be provided for the delivery of healthcare services at all times.

- Counter Fraud Services update was provided on work ongoing, a quarterly meeting has been scheduled with all NHS Board's Fraud Liaison Officers and a document on Covid-19 Intelligence Alert was circulated to members for information.
- The committee were informed of the National Fraud Initiative Exercise for 2020-21 which is a Counter Fraud activity that is undertaken every two years across NHS Scotland to identify existence of fraud.
- Members were provided with an update on the Hospital Expansion Project.

Phase One handover is expected imminently, core Phase One costs remain within target costs.

- Status of International Financial Reporting Standards 16 (IFRS) was provided to members advising that implementation of IFRS would not take place until 1 April 2021 due to the impact of Covid-19.

Effective

The most appropriate treatments, interventions, support and services will be provided at the right time to everyone who will benefit, and wasteful or harmful variation will be eradicated.

- Members approved amendments to authorised signatories; due to organisational structure changes a full review of levels has taken place, members were assured that a controlled robust mechanism is in place across the organisation.
- Members were advised of the plan for implementation of the Procurement Electronic Ordering System (PECOS), it is proposed to roll out across the Board commencing with two small departments in first instance.
- The internal progress report was presented and it was noted good progress has been made in scoping out Governance and Patient Pathway reviews and final reports will be submitted to the February Committee meeting.
- Internal Audit Charter was presented which outlines the purpose of the role of Internal Audit and relationship with the Audit and Risk Committee.
- Members were informed of the rebranding of our external auditors name from Scott Moncrieff to Azets Audit Services which took effect on 7 September 2020. There is no change to the audit team or to the structure.
- The final external audit report for 2020 was presented to the committee. Normally the timing of this report would coincide with submission of Board annual accounts in June, going forward this report will be re-aligned with annual accounts for 2021. Overall this was a satisfactory report.
- The Auditor General announced confirmation to extend the current external audit appointment by one year. Azets Audit Services will be the Board's external auditors for the period 2021/22, during this period the Current Code of Audit Practice will apply.
- Members were given an update on Cyber Security; Cyber Essentials Accreditation expires in December 2020 and as a means of providing assurance to the committee a process is in place to ensure appropriate steps are taken to guarantee certification for next year. Cyber Security training is deemed mandatory for all staff and workshops have been well attended. Network and Information Systems directive is in place and an audit is taking place on 16 November 2020, this is expected to be a clean audit with no issues.

The next meeting is scheduled for: Tuesday 16 February 2021

Karen Kelly
Chair, Audit and Risk Committee
6 November 2020
(Colin Neil, Director of Finance)