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| Meeting: **Date:** | Board Meeting 31 March 2022 |  |
| Subject: | Hospital Expansion Programme Update |
| Recommendation: | Board Members are asked to:  |  |  | | --- | --- | | Discuss and Note | ✓ | | Discuss and Approve |  | | Note for Information only |  | | |
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## Background

This paper provides an overview of progress to date with regards Phase Two of the Hospital Expansion Programme. The format of the paper was agreed by the Programme Board as the standard monthly reporting template.

## Proposals

The paper provides:

* a programme update;
* a commercial summary;
* an update on the design status;
* an update on wayfinding, interiors and lighting;
* an update on the statuary approval status;
* an update on works on site
* an update on the progress of the work stream groups;
* an update on community benefits;
* a summary of the key risks and mitigation;
* a summary of the programme budget;
* a summary of issues affecting the programme;
* an update on communication and stakeholder engagement;

and sets out key tasks going forward

## Recommendation

Board Members are asked to acknowledge the overall progress to date of the Hospital Expansion Programme.

**June Rogers Colin Neil**

**Director of Operations Director of Finance**

**1 March 2022**

*Prepared by (John M Scott, Interim Director of Facilities & Capital Projects and Susan McLaughlin, Clinical Programme Manager)*

NHS Golden Jubilee

Hospital Expansion Programme

**Phase 2 – Surgical Centre**

**Progress Report January 2022**

| **Overview** | **Status** | **Green** |
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| Key milestones within this reporting period include:   * Works continue on site to programme * Assurance Review (S4) will commence on 25 April 2022 | | |

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| **Progress Summary** | **Status** | **Green** |
| **Works on site**  The works are progressing to programme.  Works progressed in last 4 weeks:-   * Second side boarding to L3 & L1 * Builderswork to L3 & L1 * Roof finishes including stair 2 single ply roof * Roof plant screen louvres * Fire taping & finishing taping to L3 & L1 * Curtain walling frame to east elevation – insulation & DPM * Lift installation (4 of 8 currently being installed) * Resin floor finishes to plantrooms on L2 * Ductwork & insulation and above ground drainage on L3 * Modules to L3 * Roof finishes – parapet capping etc. * Handrail to Stair 1   Works to progress in next 4 weeks:-   * Continuation of builderswork holes to partitions on L1 * Second side boarding & taping to L1 & L3 * Service drops to partitions on L2 & L1 * Above ground drainage * Ductwork insulation on L3 & L1 * Service module installation on L3 & L1 * Cladding to stair 2 roof enclosure * Glazing to east elevation curtain walling * Steelwork to large NHS signage area * Roof works – parapet capping & hot melt, slabs * Module installation * Lift installation   **Assurance Review**  Significant progress has been made on the action plan. A final review is now underway by the Advisor Team with a particular focus on the evidence provided as backup. In parallel Atkins who have been appointed as Technical Consultant’s will provide a separate report on the Action Plan as an independent review.  Engagement has commenced with NHS Scotland Assure in relation to the scheduling of the next review (KSAR stage 4). It is anticipated that the review will commence on 25th April 2022. A series of meeting have been in held in advance of the kick off meeting to review information required.  **Gateway Review**  Engagement has commenced with Scottish Government in relation to the scheduling of the next Gateway Review. The previous review was held during October 2019. This has been delayed due to the stage 4 assurance review.  **Clinical Work Stream Group update**  The breakthrough programme due to commence February 2022 has been delayed due issues relating to the existing building structure, steelwork is required to be fitted prior to breakthroughs starting, materials are due on site by the end of March/early April. The HAI SCRIBE (Construction) for the Level 1 breakthroughs was completed and hoardings are now in place, stakeholders have been kept informed of the delay and revised programme dates will be reissued. Meetings with Departments, PSCP, NHS GJ Expansion Team, Estates, Control and Prevention of Infection and Microbiology continue to ensure that there is forwarding planning for upcoming works.  Work is also progressing with:   * WTO 1 – Refurbishment of existing hospital accommodation to provide additional Orthopaedic Out Patient space. Decant of this area is due to take place May 2022   Costs have been agreed through the Cost Control Group   * WTO 3 – Refurbishment of areas on the periphery of theatre to provide Theatre Administration Space and Perfusion Set up Space. This work is due to commence Spring 2022   Work stream meetings continue including:   * CSPD Delivery Group * Soft Landings Core Group * Hospital Expansion Workforce Group * Hospital Expansion Nursing Workforce Group * SLWG Level 1 Breakthroughs * SLWG Ortho OPD   **Workforce and Recruitment**  The Clinical Programme Manager continues to work closely with the Senior Nursing Team, Recruitment and the National Treatment Centre Programme Workforce Group. Plans for Phase 2. Recruitment to theatre nursing and some medical posts remain challenging; work is ongoing with International Recruitment to help fill some of these roles. There has been recruitment to key nursing roles to provide leadership and training ahead of wider recruitment, posts filled include a SCN in Endoscopy and Ortho OPD and Band 6 Orthopaedic Theatre roles who will help with the education and training of staff. Meetings are now scheduled with some staff groups and staff side to ensure any changes are communicated to staff. For some difficult to recruit to posts links are being made through NHS Academy Veteran’s work and workshops are recruitment events are currently being planned.    **Programme Team**  Discussions are underway on commissioning resources and engagement with NHS Scotland Assure Team around possible support particularly in relation to CSPD.  **Key Risks and Mitigation**  Regular risk updates are received via the Programme Team on the PSCP register and via PSCP reports to the Senior User Group.  There is no change to the high risks as noted in the table below. | | |
| **Programme Budget** | **Status** | **Green** |
| The cost control group continue to review progress against cash flow and meet monthly. | | |
| **Issues Affecting the Programme** | **Status** | **Amber** |
| The impact of the Covid-19 situation on works progressing on site.  The PSCP has intimated that the supply of some materials is being impacted due to the national shortage for certain items i.e. cement, steel and timber. Engagement continues with HFS to ensure a consistent position is being taken nationally.  Water management solution to minimise/prevent water dumping. | | |
| **Communications and Stakeholder Engagement** | **Status** | **Green** |
| Continuing engagement of stakeholders with refurbishment design.  SLWG for planning of Level 1 breakthroughs and refurbishment of Ortho OPD  Continued quarterly newsletters issued to local residents directly from PSCP updating them on the works and any possible disruption. | | |
| **Key Tasks for between now and next reporting period** | | |
| Key tasks for the forthcoming period include:   * Work to commence for Level 1 breakthroughs (junction 1 and 3) * Commence removal of stairway 11 * HAI SCRIBE’s for Level 1 Ortho OPD refurbishment * Planning and HAI SCRIBE for Level 2 breakthroughs * Decant staff to facilitate refurbishment of Ortho OPD | | |