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# Section A: Introduction

The purpose of the Integrated Performance Report (IPR) is to provide assurance on NHS Golden Jubilee's performance relating to National Standards, local priorities and significant risks.

The IPR comprises four section with each section being considered in detail by the appropriate Standing Committee:

- Section A Introduction
- Section B:1
   Clinical Governance
- Section B:2
   Staff Governance
- Section B:3
   Finance, Performance & Planning

This Board Summary Report of the IPR is presented to the Board and contains the summaries from each section of the full IPR.

Jann Gardner	Colin Neil	Lynne Ayton
Chief Executive	Director of Finance	Head of Operations

# Performance Summary Dashboard – Guidance

						Performa	nce Data			Perforr	nance Asses	sment Met	hodology	
	(1) Section	<b>(2)</b> RAG (Last period)	<b>(3)</b> Standard	(4) Target for Current Period	<b>(5)</b> Current Period	<b>(6)</b> Current Performance	<b>(7)</b> Previous period	<b>(8)</b> Previous Performance	Direction	(10) 3 periods worse than target	(11) 3 periods better/ equal to target	(12) 6 periods better/ equal to target	<b>(13)</b> Recent Deteriorat ion	<b>(14)</b> Recent Improvem ent
(1)	Section		e Committee responsible for the particular standard eg											
T I		Red/Amb	er/Green rating for the last period available. The rating is	s based on si	gned off tole	erances for eac	h particula	r standard. T	he last peri	od may not	be the late	est month of	due to data	
(2)	RAG (Last point)	availability	y. Some standards are reported on a quarterly basis. For	or Bed Occup	ancy indica	tors there is a	n additional	l blue rating v	vhich deno	tes occupa	ncy below a	a certain le	vel.	
(3)	Standard	Descriptio	on of the standard being reported. The standards reported	ed are agreed	as part of a	in annual revie	w process							
(4)	Target for current period		the target for latest period reported											
(5)	Current period		the current period available for reporting. This is dependent						asis from a	variety of d	ata sources	S.		
(6)	Current performance		s the performance for the most current period available.											
ſ			the previously reported period. Some indicators are not	reported on a	monthly ba	sis Eg Job Pla	anning. The	previous per	iod will refle	ect the prev	ious period	in which tl	he indicator	was
(7)	Previous period	reported a												
(8)	Previous Performance	Describes	s the performance for the last period reported. Indicators	are generally	y either num	eric or percent	tage based							
Perform	ance Assessment Methodology	iteration t	cator has been assessed against a defined Performanc here are six sets of criteria against which each indicato ets of criteria are detailed below.											
(9)	Direction of Travel		tion of travel indicator compares the last two periods of s deterioration.	reported perfo	ormance. Ea	ach indicator h	as been as	sessed so th	at an 'up' a	rrow repres	ents improv	ement and	d a 'down' ar	row
(10)	3 periods worse than target	periods th	ndard is compared against the 'Green' level of performar nen the standard will be flagged with a 'cross' and shade nce report.											t three
(11)	3 periods better/equal to target	then the s	ndard is compared against the 'Green' level of performar standard will be flagged with a 'tick' and shaded green.	This demonst	rates a perio	od of continued	l success i	n achieving th	ne requisite	standard.				
(12)	6 periods better/equal to target		Each standard is compared against the 'Green' level of performance for that standard for the last six reported periods. If the 'Green' standard has been achieved in each of the last six periods the standard will be flagged with a 'tick' and shaded green. This demonstrates a sustained period of continued success in achieving the requisite level of performance.											
(13)	Recent deterioration	period but	ndard is compared against the 'Green' level of performar t had not met the level required in the most recent perio particular standard.											
(14)	Recent improvement	period but	ndard is compared against the 'Green' level of performar t had met the level required in the most recent period th ar standard.											

# Statistical Process Control – Guidance

Types of Special Cause (based on The Health Care	Pata Guide: Learning from Data Improvement							
It is possible for more than one type of special caus a run of eight points above the centre could include mechanism only allows for one type of special caus	e to be identified at the same time, for example a trend of six increasing points. As the reporting	Statistical Process Control		I charts are statistical tools used to distinguish in a measure due to common causes or to special				
<ol> <li>Trend of six points increasing or decreasing.</li> <li>Run of eight points above or below the centre lin</li> </ol>		Special Cause Variation	Special cause varia	cause variation is a shift caused by a specific factor such as nental conditions or a process change.				
<ol> <li>Data point outwith control limits.</li> <li>15 points close to the centre line.</li> <li>Two points close to the outer third of the chart.</li> <li>Within the control limits will flag if no special car The special cause text may appear blank where the or data is absent from a preceeding entry.</li> </ol>		Centre Control Limits UCL: Upper Control Limit LCL: Lower Control Limit	points in a monthly then extended for t recalculated if a ru recorded.	lated as the mean position of the first 12 data data set (20 points in a weekly data set) this is the length of the full data set. The centre will be n of eight points above or below the centre are on three standard deviations either side of the				
Point Above Upper Control Limit UCL Centre LCL Point Below Lower Control Limit	A single point outwith the control limits can indicate a special cause and should trigger further investigation into what has caused the outlying position. This special cause is not identified in run charts as they do not contain control limits. A run of eight or more points in a row above (or	UCLFifteen consecutive pr the inner third of c		Fifteen consecutive points close (inner one third of the chart) to the centre line. This would indicate a stable system with little variation. This special cause is not identified in run charts.				
UCLEight Consecutive Points Above Centre	below) the centre line would indicate an improvement or deterioration in performance. If a run is identified the centre line will be recalculated from the first data point in the run.	UCL we out of three points in outer third of c centre LCL Two out of three points in outer third of c third of ch	Two out of three points in outer third of chart	one-third) a control limit. This could either be an indication of an unstable process which is highly variable or could also indicate that a change has occurred and is impacting (positvely or negatively) on the process. This special cause is not identified in run charts.				
UCLSix consecutive increasing points CentreSix consecutive decreasing points LCL	Six consecutive points increasing (trend up) or decreasing (trend down).							

# Board Performance Dashboard – Part 1

RAG Status	Definition	Direction	Definition
GREEN	Performance meets or exceeds the required Standard (or is on schedule to meet its annual Target)	仓	Performance improved from previous
AMBER	Performance is behind (but within a set level of) the Standard or Delivery Trajectory	Û	Performance worsened from previous
RED	Performance is worse than the Standard or Delivery Trajectory by a set level	\$	Performance unchanged from previous
BLUE	Bed Occupancy is below target		

	t					Perform	ance Data					Perfor	mance Assessm	ent Methodolog	.y	
Section	RAG (Las	period)	Standard	Target for Current Period	Current Period	Current Performance	Previous period	Previous Performance	Direction of Travel	3 periods worse than target	3 periods better/ equal to target	6 periods better/ equal to target	Recent Deterioration	Recent Improvement	Type of SPC	SPC (Statistical Process Control)

	Total number of complaints (stage 1 & stage 2)	≤12.7	May-22	11	Apr-22	4	U		1	<b>√</b>			C Chart	Within Control Limits
	 Stage 1 complaints responded to within 5 working days	>75%	Apr-22	0.0%	Mar-22	0.0%	÷	×						Within Control Limits
	 Stage 2 complaints responded to within 20 days	≥75%	Apr-22	100.0%	Mar-22	20.0%	Ĥ					✓		Within Control Limits
	 MRSA/MSSA bacterium	≤11.2	May-22	0.00	Apr-22	29.11	 					~		Q4 2021/22 position Within Control Limits
e,	 Clostridioides difficile infections (CDI) in ages 15+	≤1.9	May-22	0.00	Apr-22	0.00	⇔		✓	✓				Q4 2021/22 position Within Control Limits
Jano	Gram negative bacteraemia	≤14.1	May-22	0.00	Apr-22	0.00	⇔		1	✓				Q4 2021/22 position Within Control Limits
ver	 Surgical Site Infection Rate: CABG	≤8.30%	May-22	9.1%	Apr-22	0.0%	Û		~	✓				Within Control Limits
é	 Surgical Site Infection Rate: Other Cardiac	≤7.80%	May-22	5.3%	Apr-22	0.0%	Ū.		1	✓				Within Control Limits
ical	Surgical Site Infection Rate: Hip	≤2.00%	May-22	1.4%	Apr-22	0.0%	Ū.		1	✓				Eight Consecutive Points Below Centre
Cli	 Surgical Site Infection Rate: Knee	≤0.60%	May-22	0.0%	Apr-22	2.2%	Ŷ		~	✓		✓		Within Control Limits
	Hand Hygiene Compliance	≥95.00%	May-22	99.0%	Mar-22	100.0%	Ĥ		1	✓				No Trends or Runs Identified
	Mortality	0 - 15	May-22	6	Apr-22	10	- ۲		~					Within Control Limits
	 Significant Adverse Event Reviews	0 - 5.96	May-22	0	Apr-22	2	Ŷ		~	√				Within Control Limits
	Hotel Complaints	≤2	Apr-22	0	Mar-22	0	⇔		1	✓				Within Control Limits
	noter completing			-		-								
	Disciplinaries	≤0.50%	May-22	0.00%	May-22	0.00%	⇔		✓	✓			P Chart	Within Control Limits
	Grievances	≤0.40%	May-22	0.00%	May-22	0.0%	⇔		✓	✓			P Chart	Within Control Limits
	Bullying and Harrassment	≤0	May-22	0	May-22	0	⇔		✓	✓				Within Control Limits
g	SWISS Sickness absence	≤4.00%	Apr-22	5.2%	Apr-22	5.9%	Û	×					P Chart	
nar	Sickness absence local figure	≤4.0%	May-22	5.4%	May-22	5.6%	仓	×					P Chart	Within Control Limits
ver	TURAS PDR	≥80%	May-22	60%	May-22	51%	仓	×					P Chart	Below Lower Control
ğ	Turnover	0.00% - 0.95%	May-22	1.00%	May-22	0.70%	Û				×		P Chart	Within Control Limits
Staf	Job Planning All Hospital	≥0%	May-22	78.4%	May-22	78.3%	Ŷ						N/A	
	Medical appraisal with completed interview & form 4	≥0%	May-22	0.0%	May-22	88.6%	Û		✓	√			N/A	
	Hotel Sickness Absence	≤4.0%	May-22	1.8%	May-22	2.7%	Û		✓	~			P Chart	Within Control Limits
	Hotel TURAS PDR	≥80%	May-22	56%	May-22	56%	⇔	×					P Chart	Below Lower Control

		Perfor	mance Assessmer	nt Methodology to	otals	
	3 periods worse than target	3 periods better/ equal to target	6 periods better/ equal to target	Recent Deterioration	Recent Improvement	Special Cause
Clinical Governance	1	12	10	0	3	1
Staff Governance	4	5	5	1	0	2
FPP	15	5	4	3	5	7
Total	20	22	19	4	8	10

# Board Performance Dashboard – Part 2

RAG Status	Definition	Direction	Definition
GREEN	Performance meets or exceeds the required Standard (or is on schedule to meet its annual Target)	仓	Performance improved from previous
AMBER	Performance is behind (but within a set level of) the Standard or Delivery Trajectory	Û	Performance worsened from previous
RED	Performance is worse than the Standard or Delivery Trajectory by a set level	\$	Performance unchanged from previous
BLUE	Bed Occupancy is below target		

	<u>ب</u>				Perform	nance Data		Performance Assessment Methodology								
Section	RAG (Last period)	Standard	Target for Current Period	Current Period	Current Performance	Previous period	Previous Performance	Direction of Travel	3 periods worse than target	3 periods better/ equal t target	6 periods o better/ equal t target	o Recent Deterioration	Recent Improvement	Type of S	SPC SPC (Statistical Process Control)	
		Manage within annual budget limit	≥£0k	Mar-22	£108K	Feb-22	£258K	Ŷ					N			
		Deliver Board efficiency target	≥0%	Mar-22	47.0%	Feb-22	59.2%	Ŷ		1	1		N			
		NHS GJ Recovery plan versus actual	≥-10.0%	May-22	1.4%	Apr-22	1.4%	*		×	1		N			
		NHS GJ Recovery plan versus actual - Radiology	≥-5.0%	May-22	-6.4%	Apr-22	-6.4%	*					N			
		TTG:Number of patients who have breached the TTG.	≤0	May-22	230	Apr-22	214	Ŷ	×					Chart	Above Upper Control	
		TTG: Percentage of patients admitted within 12 weeks	≥99.9%	May-22	84.1%	Apr-22	87.3%	Ŷ	×				P	Chart	Within Control Limits	
		31 Day Cancer	295%	Mar-22	100.0%	Feb-22	100.0%	*		<ul> <li>✓</li> </ul>			P	Chart	Within Control Limits	
		Hospital Wide Bed Occupancy	83% - 88%	May-22	78.9%	Apr-22	71.8%	Ŷ	×				P	Chart	Above Upper Control	
		Number of patients on list waiting over 12 weeks	≤0	May-22	1805	Apr-22	1710	Ŷ	×				c	Chart	Within Control Limits	
		Number of patients on list waiting over 26 weeks	≤0	May-22	1180	Apr-22	1097	Ŷ	×				c	Chart	Above Upper Control	
je je		Treated within 18 weeks of referral	≥90%	Apr-22	81.2%	Mar-22	91%	Ŷ				×	P	Chart	Below Lower Control	
L L L		Stage of Treatment Guarantee - Inpatient and Day Cases (H&L only)	≥90.0%	May-22	70.8%	Apr-22	69.8%	Ŷ	×				P	Chart	Eight Consecutive Points Below Centre	
4		Stage of Treatment Guarantee - New Outpatients (H&L only)	≥90.0%	May-22	96.5%	Apr-22	98.6%	ŵ		×	×		P	Chart	Below Lower Control	
anc		Orthopaedic DoSA	≥62.5%	May-22	60.9%	Apr-22	58.3%	Ŷ	×				P	Chart	Above Upper Control	
e		Thoracic DoSA	≥30.0%	May-22	8.5%	Apr-22	13.8%	Ŷ	×				P	Chart	Within Control Limits	
ž.		Cardiac DoSA	≥25.0%	May-22	0.0%	Apr-22	3.8%	Ŷ	×				P	Chart	Within Control Limits	
lon lon		All Special ties Cancellation Rate	≤4.1%	May-22	7.1%	Apr-22	6.7%	Ŷ	×				P	Chart	Within Control Limits	
Fer		Hotel Overall net profit	≥-10.0%	May-22	15.6%	Mar-22	-15.4%	Ŷ					🖌 N	/A		
ŝ		Hotel Income target	≥-10.0%	May-22	0.4%	Mar-22	29.4%	ŵ		×	1		N	/A		
É.		Hotel Room Occupancy	≥67.5%	May-22	72.1%	Mar-22	42.0%	Ŷ					✓ RI	un Chart	No Trends or Runs Identified	
12		Hotel Conference Room Utilisation	≥66.2%	May-22	81.1%	Mar-22	62.9%	Ŷ					✓ RI	un Chart	No Trends or Runs identified	
		Hotel Conference Delegates	≥-5.0%	May-22	-14.3%	Mar-22	-45.2%	Ŷ	×				N	/A		
		Hotel GJNH Patient Bed Night Usage	≥-5.0%	May-22	-24.1%	Mar-22	-3.8%	Ŷ				×	N	/A		
		Hotel Not for Profit Percentage	50% - 60%	May-22	61.8%	Mar-22	70.4%	Ŷ	×				N	/A		
		Hotel Review Pro Quality Score	≥86.0%	May-22	87.9%	Apr-22	89.6%	ų.		1	1		R	un Chart	No Trends or Runs Identified	
		GJRI Number of new research projects approved	28	Mar-22	8	Dec-21	4	Ŷ					100	Chart	Within Control Limits	
		GJRI Research Institute Income to Date	≥-10.0%	Mar-22	-4.0%	Dec-21	-45.0%	Ŷ					✓ N	/Α		
		GJRI Motion Lab Analysis Income	≥£44550	Mar-22	£1,500	Dec-21	£15,000	Ŷ	×				N	/A		
		GJRI % Occupancy: Clinical Skills Centre	≥75.0%	Mar-22	65.0%	Dec-21	78.0%	Ŷ				×	R	un Chart	No Trends or Runs Identified	
		GJRI % Occupancy: Clinical Research Facility	≥80.0%	Mar-22	64.0%	Dec-21	64.0%	*	×				RI	un Chart	No Trends or Runs Identified	

At each meeting, the Standing Committees of NHS Golden Jubilee consider targets and standards specific to their area of remit using the Integrated Performance Report (IPR). There is a section of the IPR which provides a summary of performance Standards and targets identified as areas of note which is reproduced below. Topics are grouped under the heading of the Committee responsible for scrutiny of performance.

# Section B: 1 Clinical Governance

Clinical Governance		
KPI	RAG	Position:
Total complaints (Stage		In May 2022 there were eleven complaints reported.
1 and 2) by volume		
Stage 1 complaints		In April 2022, there were three Stage 1 complaints, of
response time		which zero were responded to within the five day
		target (0%). Latest position available
Stage 2 complaints		In April 2022 there were one Stage 2 complaint which
response time		was responded to within 20 days (100%)
Mortality		The mortality figure for May 2022 was reported as
		six.
Significant adverse		There were zero significant adverse event reviews in
events		May 2022.
MRSA/MSSA cases		There were zero instances of Staphylococcus aureus
		Bacteraemia (SAB) reported in May 2022.
Clostridiodes Difficile		There were zero Clostridiodes Difficile Infections
		(CDI) reported in May 2022.
Gram Negative		There were zero reported instances of Gram
Bacteraemia		Negative Bacteraemia in May 2022.
SSI: Hips & Knees		Two deep total knee replacement infections (not
		surgeon or theatre linked) confirmed in May, within
		30 days of date of surgery.
SSI: Cardiac		Three superficial CABG and two superficial CABG+/-
		Valve confirmed in May, within 30 days of date of
		surgery.

## **Clinical Governance Executive Summary**

In April, we received two stage 2 complaints and three stage 1 complaints; totalling five for the month. One of the stage one complaints was escalated to a stage 2 complaint.

0% of stage 1 complaints were responded to within guidance timescale (5 days) n = 0 and 100% of stage 2 complaints were responded to within guidance timescale (20 days) n = 1 (average days to response was 14 days). One stage 2 complaint was escalated to an SAER Review, and one complaint was withdrawn.

A measurement plan has been developed and approved at Executive Directors Group that will support further improvement work to the Feedback and Complaints process. This work will commence with effect from July 2022.

All stage 2 complaints have final sign off from the Chief Executive and oversight of the complaints status will be maintained via the Executive Directors Group ; in addition to the existing weekly reviews with Division Management Teams.

Mortality data remains within control limits n = 10 for April and n = 6 for May.

There are no whistleblowing reports.

# Key Healthcare Associated Infection Headlines

- Staphylococcus aureus Bacteraemia One case in April source unknown. No cases noted in May.
- Clostridioides difficile infection (previously known as Clostridium difficile) Zero cases to report.
- Gram Negative/E.coli Bacteraemia (ECB) Zero cases to report since September.
- Hand Hygiene Overall hand hygiene compliance for May was 99%. Next report July 2022.
- Cleaning and the Healthcare Environment -Facilities Management Tool Housekeeping Compliance: 98.01 % Estates Compliance: 97.57%
- Orthopaedic Surgical Site Surveillance Surveillance recommenced mid July 2021. Two deep TKR infection (not surgeon or theatre linked) confirmed in May, within 30 days of date of surgery.
- Cardiac Surgical Site Surveillance- Three superficial CABG & two Superficial CABG+/-Valve confirmed in May, within 30 days of date of surgery.

# HAI Related Activity Update

De-escalation of specific COVID-19 Measures implemented in May.

ARHAI Scotland have begun the process of transitioning away from COVID-19 specific guidance back to the NIPCM. The Winter Respiratory Infection IPC addendum will only remain live until July.

The revised HAI Standards for Scotland were launched by HIS on the 16th May 2022 with inspection against the new standards from September 2022 allowing a period of implementation. The Senior PCINs are currently undertaking a gap analysis to inform key stakeholders.

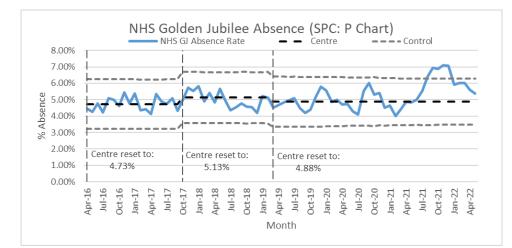
# Section B: 2 Staff Governance

Staff Governance	
Disciplinaries	There were zero disciplinary cases raised in May 2022.
Grievances	There were no grievance cases raised in May 2022.
Dignity of work	Zero dignity cases were raised in May 2022.
Local Sickness absence	Sickness absence in May 2022 was reported at 5.4%. This is within control limit. Absence due to COVID-19 reasons was 0.9% (-1.5%)
Turnover	Turnover in May 2022 was reported as within control limits at 1.0%.
Medical appraisal with completed interview & form	A new round of appraisals began in April 2022. Performance is 0% (0/151) for May 2022.
TURAS Appraisal rates	Position for May 2022 reported as 60% (+9% on last month.)
Job Planning: All hospital	New job plans start for the year April 2022. In May 2022 performance was reported as 78.4% (91/116) signed off with others at various stages of the process.

# Staff Governance Executive Summary

#### Sickness absence

In May 2022 the Board's sickness absence rate stood at 5.4%, down 0.2% on April.



Across the Directorates absence was as follows:

- Corporate: 3.4%, down 0.3% on the previous month;
- Golden Jubilee Conference Hotel: 1.8%, down 0.9% on April;
- Heart, Lung and Diagnostic Services: 6.4%, the same as the previous month; and
- National Elective Services: 6.5%, which was 0.3% lower than April.

"Anxiety/stress/ depression/other psychiatric illnesses" continued to be the highest cause of sickness absence, in May accounting for 26.8% of all sickness absence, 5.0% higher than April's figure of 21.8%. It was the main cause of absence in all of the Directorates:

- Corporate: 26.7% (up from 20.0% in April);
- Golden Jubilee Conference Hotel: 59.1%;
- Heart, Lung and Diagnostic Services: 29.2% (up from 28.9%); and
- National Elective Services: 22.9% (up from 18.3%).

The second top cause of sickness absence in May was "Gastro-intestinal problems", accounting for 11.0% of sickness absence hours. "Other musculoskeletal problems" was third, at 10.3%.

### COVID-19

Absences from work due to the Coronavirus are recorded as special leave under one of nine headings:

neadings.	
Coronavirus	This will record those who have caring
	responsibilities and are absent due to these.
Coronavirus – COVID-19 positive	As it says employees who have tested
	positive for the virus.
Coronavirus – household related – self	Someone in the household of the staff
isolating	member is displaying symptoms.
Coronavirus – self displaying systems – self	This will record a staff member who is
isolating	displaying symptoms and allow testing of key
	workers to be targeted.
Coronavirus – long COVID	If an employee has tested positive, after the
	self-isolation period they would move onto
	long COVID if they remain unfit to return to
	work. This employee would be expected to
	seek medical advice.
Coronavirus – underlying health conditions	Staff member has underlying health
	conditions putting them in the at risk
	category.
Coronavirus – test and protect isolation	Staff member has been told to isolate
	following contact by test and protect staff.
Coronavirus – quarantine	Staff member is required to isolate following
	their return from a country on the quarantine
	list.
Coronavirus – vaccination reaction	Staff member needs to take time off work in
	the 48 hours following vaccination as a result
	of an adverse reaction.

In May, COVID-19 special leave accounted for 0.9% of all contracted hours, down from 2.4% the previous month. The Directorate breakdown was:

- Corporate: 0.8% (down from 1.4%);
- Golden Jubilee Conference Hotel: 0.3% (down from 2.9%);
- Heart, Lung and Diagnostic Services: 0.6% (2.7% in April); and
- National Elective Services: 1.3% (down from 2.9%).

### Agenda for Change appraisal

Within the year to 31 May 2022, 60% of staff who come under the Agenda for Change terms and conditions completed their appraisal using TURAS, which is 9% higher than the previous month. The Directorate breakdown is as follows:

• Corporate: 48%, 12% higher than April;

- Golden Jubilee Conference Hotel: 56%, the same as the previous month;
- Heart, Lung and Diagnostic Services: 71%, 10% higher than April; and
- National Elective Services: 61%, up 8% on the previous month.

#### **Medical appraisal**

The appraisal year for medical staff runs from 1 April to 31 March. As at 31 May, no doctors had completed their 2022/2023 appraisal. It is likely that very few appraisals will be carried out in the first few months of the financial year, as they tend to be done in the second half of the year. However, a number of doctors who are due to end their fixed term contracts in August will carry out their appraisals before their leaving dates.

#### Medical job planning

At the end of December 2021 all medical job plans on the Allocate job planning system were closed for 2021/2022, and new job plans were started for the year starting 1 April 2022. To date 91 (79.1%) of 115 job plans have been signed off, four are awaiting first management sign off, four await to be signed off by the doctor, and 16 are in discussion.

# Section B:3 Finance, Performance and Resources

Finance & Performance	
Finance – Manage	As at month twelve the position reported was as a total surplus of £401k. This is the latest position
within annual budget limit	available.
Finance – Efficiency savings	The latest available position (M12) has £2.838m efficiency savings identified. This is the latest position available.
Cancer 31 Day	In March 2022, nationally reported performance was 100% (25/25). All lung cancer site cases. Latest position available.
TTG: Number of	In May 2022 there were 230 patients who exceeded
patients who have breached the TTG	their twelve week treatment time guarantee.
TTG: Percentage of	The percentage of patients who were admitted within
patients admitted within	their twelve week treatment time guarantee
12 weeks	decreased by 3.0% from 87.4% in April 2022 to 84.4% in May 2022.
SoT Guarantee –	71% of Heart and Lung patients were treated within
Inpatient and DC cases (H & L only)	12 weeks in May 2022.
DOSA rate: Cardiac	There were zero DoSA cases in May 2022. A new
Surgery	 profile for the year has been agreed.
DOSA rate: Thoracic	There were six DoSA cases in May 2022 (8.5%). A
Surgery	new profile for the year has been agreed.
DOSA rate:	In May 2022 there were 207 Orthopaedic primary
Orthopaedics	joint admissions, 126 (61%) of which were on the day
	 of surgery.
Theatre Cancellation	In May 2022, the overall hospital cancellation rate

Potoo		1000 - 7.19/(162/3210)					
Rates		was 7.1% (163/2310).					
Hospital Bed		Hospital wide bed occupancy was reported as 78.9%					
Occupancy		in May 2022.					
Hotel: Income		Reporting for May 2022, position was on plan (0.4%).					
Hotel: Room		May 2022 reported position 72.1% against target of 67.5%.					
Occupancy Hotel: Conference							
Room Occupancy		May 2022 reported position 81% against target of 66%.					
Hotel: Delegates							
Hotel: Patient Bed		May 2022 reported -14% against target of >-5%.					
Usage		May 2022 reported -24.1% against target of >-5%.					
Hotel: Not for Profit %		May 2022 reported 61.8%, against target of 50-60%.					
Hotel: Pro Quality Score							
		May 2022 reported 88% against target of >86%. proprate Dashboard, Waiting list & Productivity table					
		elective cancellation rate, in April 2022, was reported					
		3 out of 15. The Scotland rate was 9.3%.					
		erformance against the national 31 Day Cancer target					
		on Services Division (ISD) nationally published					
		JNH reported 97.3% of eligible patients treated within					
the target (Ranked 13th).							
		blished figures for Quarter 4 2021 report a GJNH					
		al occupied bed days) of 0 for CDiff incidence and					
		es were 17.3 and 13.3 respectively. Latest position					
available.	10.101						
	n Mav	/ 2022 was 3.4% (down 0.3%) on last month.					
		shold were: Catering, Clinical Governance, Estates,					
		cy, Security & Spiritual Care.					
		increased to 3580 (+574).					
The total outpatient waitir	ng list	increased by 100 from 3037 to 3137					
The total inpatient waiting	ı lict n	ponth and position decreased by 81 from 5268 to 5187					
The total inpatient waiting list month end position decreased by 81 from 5268 to 5187							
For current inpatient waite	ers th	e number waiting between 12-26 weeks increased					
from 613 to 626 (+13).		<b>C</b>					
The number of patients w	vaiting	26-52 weeks increased from 546 to 603 (+57).					
	-						
The number of patients w	vaiting	>52 weeks increased from 551 to 577 (+26).					

NHS Golden Jubilee Summary Finance Report As at 31 May 2022 – Month 2



# Core Revenue Financial Performance as at 31 May 2022, Month 2

The Core Revenue position for May 2022 reflects a surplus of £20k.

The summary table below highlights the key variances;

Income & Expenditure summary		Year to Date	Current		
	Budget	Actual	Variance	Annual Budget	% Variance
RRL Summary	£ 000	£ 000	£ 000	£ 000	
Income					
Core - RRL	(18,465)	(18,465)	0	(110,901)	0.0%
Income	(12,654)	(12,688)	34	(73,626)	0.3%
Total	(31,119)	(31,153)	34	(184,527)	0.1%
Expenditure_					
Staffing	20,381	20,360	22	116,924	-0.1%
Non-Pay	10,738	10,773	(36)	67,603	0.3%
Total Expenditure	31,119	31,133	(14)	184,527	0.0%
Total Core Position	0	(20)	20	0	0.1%

- The Board continues to work with the relevant policy teams in the Scottish Government to finalise the remaining outstanding allocations. However, this month 2 position assumes the anticipated allocations will be agreed as part of the agreement process surrounding the final draft of the Financial Plan, which is due for submission at the end of July 2022. The current key financial risks and benefits associated with the core Income, Expenditure, and Capital Allocations are highlighted in this report.
- The current level of Efficiency plans identified by the Divisions are £1.3m as at the end of May. This leaves a remaining balance of £3.2m still to be identified and delivered by the year end. Assumptions around contingencies and reserves as well as further refinement of efficiency workstreams suggest a further £1m of solutions will be identified by the year-end at this early stage of the financial year. This reduces the value of the unidentified savings gap to £2.2m. This is likely to remain as a medium to high risk of achievement for the Board at this time, until further efficiency work-streams have been worked through and additional schemes identified.

• Recent meetings with the SG Access Support Team, where funding streams required to fulfil RMP5 plans and Waiting Time Delivery, have been very positive, although there remain some funding proposals still to be confirmed and finalised over the coming weeks. Those without current approval have not had committed expenditure at this stage.

# Total Income Performance as at 31 May 2022

The table below represent an extract of the summary financial position against Core Income, comprised of the Revenue Resource Limit (RRL) and other Core income (mainly SLA income) as at month 2, 31 May 2022.

Income/Funding Core		Year to Date					
	Budget Actual		Variance	Annual			
	£ 000	£ 000	£ 000	Budget			
Core - RRL	(14,873)	(14,873)	0	(89,348)			
Core - RRL ( SLA )	(3,592)	(3,592)	0	(21,553)			
Total Core Funding	(18,465)	(18,465)	0	(110,901)			
Non - RRL SLA	0	0	0	0			
Heart & Lung - Cardiac	(5,503)	(5,515)	13	(33,402)			
Heart & Lung - Thoracic	(1,696)	(1,684)	(12)	(10,176)			
Heart & Lung - Cardiology	(3,701)	(3,715)	14	(21,903)			
Heart & Lung - SPVU	(101)	(101)	0	(606)			
GJCH	(744)	(747)	3	(3,887)			
Other	(909)	(924)	16	(3,652)			
Total Income	(12,654)	(12,688)	34	(73,626)			
Total Core Funding/Income	(31,119)	(31,153)	34	(184,527)			

#### Table 2 – Total Core Funding as at month 2

# The key areas of Income movement driving the above are;

• The main contributor to the current income over performance remain within Cardiac and Cardiology Non-WoS activity, which remain

slightly above original financial plan by £13k and £14k respectively. This is partly offset by Thoracic Non-Wos underperformance against original plan by (£12k). Other Income over performance relates mainly to over-performance on NORS.

### Total Expenditure Performance as at 31 May 2022

The table below represents an extract of the summary expenditure financial position as at month 2, 31<sup>st</sup> May 2022.

Core Expenditure	Curent	Curent Year To date In Month Posit			osition		
	Annual Budget	Budget	Actual	Variance	Budget	Actual	Variance
	£000	£000	£000	£000	£000	£000	£000
Staff							
Medical	28,636	5,131	5,399	(268)	2,820	2,639	181
Nursing	41,780	7,197	6,947	251	3,762	3,536	226
Clinical Support	16,769	2,846	2,778	68	1,445	1,411	34
Non Clinical Support	9,800	1,647	1,632	15	835	810	25
Admin	20,237	3,560	3,603	(43)	2,342	1,719	623
Total Staff	117,222	20,381	20,359	22	11,204	10,114	1,089
Supplies							
Pharmacy supplies	3,994	723	738	(14)	396	392	4
Surgical Supplies	21,194	4,449	4,797	(348)	2,773	2,286	487
Lab/Radiology Supplies	1,515	253	292	(40)	127	141	(14)
Total Clinical Supplies	26,703	5,425	5,827	(402)	3,296	2,819	477
Non Clinical Supplies							
PPE	5,595	1,471	1,586	(115)	1,064	(160)	1,224
FM	6,857	1,279	1,407	(128)	720	965	(245)
Other Inc Reserves	28,150	2,563	1,954	609	(610)	422	(1,032)
Total Non Clinical Supplies	40,602	5,313	4,947	366	1,174	1,227	(53)
Total Core Supplies	67,305	10,738	10,774	(36)	4,470	4,046	424
Total Core Expenditure	184,527	31,119	31,133	(14)	15,674	14,160	1,514

#### Table 3 – Total Expenditure Summary as at month 2

#### Key Issues:

#### Pays - Medical Pays (£268k)

Main pressure is within HL&D across Cardiac Anaesthetist WLIs (£94k), consultant pressures in SACCs (£32k) and cardiology Specialist Drs (£16k). HLD are (£207k) overspent as at month 2. NES is also overspent on medical pay by (£98k) mainly related to orthopaedic and General Anaesthetic WLIs (£71k).

#### Nursing Pays £250k

Vacancies across all services as a whole, particularly across NES £255k, mainly within the ward The wards £148k and theatres £101k.

HL&D have vacancies in critical care c£55k, this accounts for the majority of the £38k YTD positive position in their nursing, partly offset by bank pressure in NSD.

**Other pays £40k** – this reflects the level of vacancies across the clinical support teams -£68k as well as vacancies within non-clinical support areas - £15k. There remain costs associated with covid pressures across admin areas (£43k) that Are under review as confirmation of covid funding is awaited from SG.

#### **Non-Pays**

The key pressures within non-pays relates to surgical supplies (£348k). The activity undertaken in the Cath Lab (£342k) accounts for the main area of Pressure, as funding is confirmed for Cardiology services. Labs and radiology are £40k overspent due to medical equipment purchases. PPE is £115k overspent due to maintenance contracts and backlog maintenance.

# **Division Performance 2022/23**

The following table provides an overview of how the above key variances are driven from a Divisional level to provide a more detailed understanding of what services within each Division are driving the YTD position noted above;

Core Expenditure			Year To date	Divisi	on Year To	o date Varia	nce	
Category	Annual Budget	Budget	Actual	Variance	H&L	NES	CORP	Hotel
	£000	£000	£000	£000	£000	£000	£000	£000
Staff Costs-Medical	28,636	5,131	5,399	(268)	(207)	(98)	37	0
Staff Costs-Nursing	41,780	7,197	6,947	250	38	255	(43)	0
Staff Costs-Clinical	16,769	2,846	2,778	68	59	40	(32)	0
Staff Costs-Support	9,800	1,647	1,632	15	0	40	(54)	29
Staff Costs-Admin	20,237	3,560	3,603	(43)	13	11	(72)	4
Total Pay	117,222	20,380	20,359	22	(97)	248	(162)	33
Pharmacy supplies	3,994	723	738	(15)	(13)	2	(3)	0
Surgical Supplies	21,194	4,449	4,797	(348)	(267)	(65)	(16)	0
Lab/Radiology Supplies	1,515	253	292	(39)	(9)	3	(34)	0
PPE	5,595	1,471	1,586	(115)	(105)	35	(54)	8
FM	6,857	1,279	1,407	(128)	(24)	(7)	(105)	7
CS&R&S	28,150	2,563	1,954	609	(25)	(65)	680	19
Total Non-Pay	67,305	10,739	10,774	-36	(443)	(96)	468	34
Total Core Position	184,527	31,119	31,133	(14)	(540)	153	306	67

#### Table 4 – Total Expenditure by Division as at month 2

# Key Actions

- Recruitment to key vacancies continues to be prioritised.
- Review of locum, overtime and WLIs expenditure being consistently reviewed.
- Detailed analysis of surgical supplies encompassed within HL&D review with finance and procurement focussing on stock levels, variation

and call-off requirements. Cath Lab, TAVI and Cardiology device funding, expenditure and budget papers have been compiled to aid understanding of the issues/pressure and support 2022/23 budget setting in these areas.

• Ongoing review of efficiency opportunities as part of PRG focussed sessions.

# 2022/23 Financial Planning Template

Further work is progressing with Divisional colleagues, to firm up expected efficiency savings to be delivered by the end of this financial year against the previously reported gap of £4.5m, as well as including an updated position on the Annual Delivery Plan profile on planned changes to the activity plans.

This work will inform revisions to be made within the Financial Plan due in July 2022, particularly related to the second half of the financial year and a request from Scottish Government to minimise where possible Covid related expenditure within NHS Boards, whilst also reviewing further additional activity opportunities for the updated Annual Delivery Plan. Feedback and queries on these returns are due over June / July and meetings will be held between Scottish Government Finance and the Boards Chief Executive and Director of Finance.

### Annual Delivery Plan 2022/23 to 2024/25

As indicated above, initial meetings have commenced, building on the current draft annual activity plan submitted on behalf of the Board for 2022/23. Further meetings are scheduled to take place during June led by the interim Director of Operations, Director of Finance and Director of Quality, Innovation and People. These will consider all further changes to assumptions to agree a final revision to the current plan, which will complement the detail submitted within the Financial Plan.

These discussions will enable a robust approach to ensure the additional information required to support areas of activity and complexity changes compared to pre-pandemic performance are well understood - Executive leads (including the Director of Finance, Director of Operations and Director of Quality, Innovation and People) have been involved to ensure understanding of the basis of all activity assumptions and how this relates to the wider board workforce, finance and strategy aims.

Updated templates with reviewed Divisional activity plans will be agreed with the Divisional teams during June and early July, with the final activity plan aligned with the financial plan.

# **Board Core Position and Quarter 1 Review**

A letter received from the Director of Health Finance and Governance has confirmed that managing the 2022-23 financial position continues to be the focus as Scotland transitions from the Covid emergency response, and progress over the medium term to support recovery and reform.

All Boards have been asked to identify further opportunities to improve the overall NHS Scotland position, including considering how best to utilise all core and earmarked funding. As part of this process, Boards have been asked to provide an update through the Quarter 1 review process on the financial projection for 2022/23. This update will include the following;

- a detailed breakdown of savings schemes underway and progress made in delivery to date;
- an assessment of further robust in-year options to meet the Board's financial challenge in 2022-23;
- consideration of key risks to the Boards financial position; and
- a refreshed forecast of Covid costs for 2022-23 and narrative on the steps taken to ensure that these costs are delivered within the available resource envelope.

# **Confirmation of Covid Funding Allocations 2022/23**

Following on from the Resource Spending Review (RSR) the Board has received confirmation of the Covid funding allocation for 2022/23. This is set out in the table below;

22-23 Forecast Expenditure (£ million)	4.8
Modelled Savings (£ million)	(2.3)
Net expenditure (£ million)	2.6
Funding with 85% capping applied (£ million)	2.2

Funding is based on forecast Covid-19 expenditure for 2022-23 reported by the Boards, against which assumptions relating to anticipated savings

and cost reduction have been applied at a national level to present the modelled net expenditure figure. The funding envelope for our Board has been based on 85% of this figure.

# Waiting Times Improvement Funding

As part of the 2022/23 planned care, waiting time improvement intervention bids process the Scottish Government Access Support Team requested the submission for bids against this earmarked funding stream and the achievement of additional capacity.

The table below details the financial funding requirement to support these bids submitted, the recurring and non-recurring funding nature of each, and the planned activity relative to each of these initiatives for 2022/23, as well as the approval position as confirmed by SG;

	Funding	Recurring		Approval	
NHS GJ Service	Allocated	Funding Funding due		Activity	Position
	£000	£000	£000		
Opthalmology IS Hybrid Model	730	0	730	1,200	Approved
Main Suite IS Theatre	1,147	0	1,147	338	Approved
General Surgery - Phase 2 Acceleration	483	483	0	438	Approved
Endoscopy Mobile Unit	2,974	0	2,974	2,009	Approved
	5,334	483	4,851	3,985	
Cardiac IS Theatre Team	226	0	226	48	To Be Confirmed
Cardiology Temporary Mobile Unit	515	0	515	242	To Be Confirmed
Cardiology Weekend Sessions	133	0	133	126	To Be Confirmed
	874	0	874	416	
Total	6,208	483	5,725	4,401	

#### Table 5 – Revised WTIP as at month 2

### **Other Funding Developments**

### Centre for Sustainable Delivery and Innovation

The 2022/23 NHS GJ Finance Plan includes the original £5.34m workforce baseline for CfSD and £0.369m additional support totalling £5.709m as the revised baseline for 2022/23.

Further funding of £7.5m relating to CfSD associated programme budgets is currently anticipated as the base albeit the latter is to be finalised with Scottish Government on agreed outcome of the May 2022 spending review. This is based on the original 2021/22 baseline budget approved.

In addition to the above funding position brought forward from 2021/22 further resource requirements of £756k have been submitted for consideration across the different CfSD programmes to support the pace and volume of and these changes.

The ANIA collaborative work is now developing at pace and will continue to evolve during 2022/23. It is anticipated that additional resource will be required later in financial year 2022/23 subject to recruitment and bids totalling £221k for 2022/23 have been submitted to support the phased implementation of the ANIA proposals.

In addition to the above ANIA proposal the CfSD senior team were approached by colleagues from the Sustainability and Climate Emergency for NHS Scotland in Scottish Government with a request to host a Green Theatres Project. This project follows the successful NHS Highland initiative, which reduced greenhouse gas emissions, resource use and waste associated with surgery. A further £201k has been requested to support this innovative workstream.

The table below provides a summary of the CfSD budgets approved to date as well as the total of bids submitted for approval;

Table 6 – CfSD Budget proposals submitted for approval

CfSD/Innovation Heading	2022/23 £'m	2023/24 £'m	Approval Position
CfSD Workforce	5.340	5.340	Approved
CfSD Resource	0.369	0.369	Approved
CfSD Programmes	7.510	7.510	2022/23 value TBC
Cancer workforce	0.350	0.350	To be confirmed
SACMPPP ROI	0.407	0.407	To be confirmed
ANIA Shared Resources	0.221	0.442	To be confirmed

Green Theatres	0.201	0.402	SG request - TBC
Total Funding bid	14.398	14.820	

## **NHS Scotland Academy**

The original NHS Scotland Academy business case identified revenue funding for year one of £2.063m for year two £2.244m and for year three 2023/24 £2.48m with £2.351m for associated capital costs of which £1.860m is deferred into financial year 2022/23. However, recent dialogue with the Director of NHS Scotland Academy has advised that Scottish Government have an identified funding position for 2022/23 of £2.5m for the NHSSA we are seeking confirmation of this revenue investment value and what element relates to NHS GJ versus NHS Education Scotland.

The table below provides a summary of the assumed funding streams for NHS Scotland Academy for 22-23 and beyond:-

NHS Academy Funding									
22/23 Recurring Non-recurring Cost FY 23/24									
Funding Stream	£m	£m	£m	£m					
Revenue investment (original									
Business case funding)	2.500	2.500		2.500					
Capital refurbishment	1.860		1.860						
NTC resource paper	4.500		4.500	tbc					
National Ultrasound Training									
Programme	0.477	0.296	0.181	0.292					
Total	9.337	2.796	6.541						

 Table 7 – Summary NHSSA Report as at month 2

It has been initially noted that the value previously noted at £4.5m is likely to be reduced to £3.5m, with confirmation of this likely to follow a quarter 1 review. It is not anticipated that this full allocation would be required in 2022/23 and this therefore remains under discussion with Scottish Government colleagues to ensure efficient use of resource.

# Efficiency Savings and Financial Improvement Performance

The current efficiency gap as identified in the financial plan remains at £4.5m for the month 2 reporting cycle. To-date schemes of £1.254m have been identified across the Divisions, leaving a balance of £3,256k still to be identified. The same challenges and risks continue as in the previous financial year, including the workforce challenge surrounding the delivery of the Annual Delivery Plan and recruitment to expansion posts, as services scale up during 2022/23.

The finance team plan to put in develop a structured financial improvement workstream group to identify key projects and identify leads and service supports to drive these forward. Initial discussions have taken place with the formal group to be established later this year. In addition, NHS GJ is represented within the Scottish Government Financial Improvement meetings and work to drive forward collaborative opportunities and will meet with SG to review progress against efficiency performance regularly. It is anticipated that there will continue to be an improvement in the delivery of in-year and recurring schemes by the financial year end.

	<u>CYE</u> <u>£000's</u>
Target	4,510
Identified Recurring Savings Identified Non-Recurring	1,229 25
Savings	
Total Identified	1,254
Outstanding Balance	(3,256)

Table 8 – Efficiency Savings as at month 2

As noted earlier in the paper there is the initial expectation of c£1m of further opportunities, which will reduce the outstanding gap These are being actively worked upon currently and will be updated in future finance papers.

# **Non-Core Performance**

The main elements of non-core funding that are included within the finances for the Board are;

- Depreciation for core capital items this is an annual transfer from core RRL each year with the budget based on a detailed depreciation budget prepared annually in line with our approved capital plan and existing capital items. This reflects a breakeven position for the year to date.
- Depreciation for donated capital items this is an annual budget forms part of exchequer funding; this relates to items that have been
  purchased using donated funds. This reflects a small variance at month two (£2k) this will be reviewed and amended appropriately.
- AME Provisions this is part of Annually Managed Expenditure and is managed and funded centrally. The original £40k estimate in 2022/23 will fluctuate throughout the year with the final amount being identified by year-end. As this is based on movement in claims and estimates from the CLO this number changes on a monthly basis in addition the Board element of its share of the CNORIS pot is only identified at year-end and is expected to be cost neutral. At the at the end of month two the Board movement in provision has £10k which relates to additional claims, we will not receive out share of the pot until period thirteen.
- AME Debtor as required by accounting standards this is the corresponding debtor for the AME provisions recognising that the Board will receive income upon settlement of claims. This increased they £30k to the end of month two, this relates to additional claims.
- Impairment this also is part of Annually Managed Expenditure and is managed and funded centrally based upon an annual expected spend
  on building projects. There has been no budget included for this in 2022/23 as it is not anticipated that there will be any impairment funding
  required from SG. Any in year impairment will be managed via the revaluation reserve.

# Capital

The Board capital plan for 2022/23 has been agreed by the Capital Group and approved by the capital department at Scottish Government.

The 2022/23 plan is comprised of the following elements:

Capital Plan	£000's
Estates	1,660
Medical Equipment	2,553
IMT	1,640
Hotel	680
Academy (Equipment)	275
Academy (Infrastructure)	1,800
Total	8,608
Projects	
Water Source Heat Pump*	2,050
Phase two	29,609
Total Projects	31,659
Total Spend	40,267

\*Water source heat pump, marker figure only pending establishment of business case to connect to the district energy centre and vfm against alternative options. Estimated total cost c£4.1m over 2 to 3 financial years, which is being updated currently.

Month 2 is only at the early stages of financial expenditure and the review of actual spend and forecasts will be actioned from Quarter 1. Formal notification on funding is also expected following quarter 1 reporting.

#### The Board are asked to

- Note the financial position for Month 2, as at 31 May for the financial year 2022/23; and
- Note the key messages as highlighted above

Director of Finance NHS Golden Jubilee