# NHS Golden Jubilee

### **Meeting: NHS Golden Jubilee Board Meeting**

### **Meeting date: 24 January 2023**

### **Title: Staff Governance and Person Centred Committee**

### **Responsible Executive/Non-Executive: Serena Barnatt** Executive Director of Workforce **/ Rob Moore, Non-Executive Director**

### **Report Author: Nicki Hamer, Interim Head of Corporate and Board Secretary**

## 1 Purpose

### This is presented to the Board for:

### Awareness

### This report relates to a:

* Government policy/directive
* Local policy

### This aligns to the following NHSScotland quality ambition(s):

* Governance arrangements are aligned to corporate objectives

## 2 Report summary

## 2.1 Situation

The Staff Governance and Person Centred (SGPCC) Committee was held on 10 January 2023, the following key points were noted at the meeting.

| **Item** | **Details** |
| --- | --- |
| **Involved in Decisions** | Committee noted the Partnership Forum update noting the update on the consultation around the Once for Scotland policies.  Committed noted the Spiritual Care and Volunteer strategies and commended work, vision and compassion contained in the strategies.  Committee received the Volunteer Activity report noting it was a very informative and positive paper and recognised the added value of having volunteers working within the organisation. |
| **Safe Working Environment** | Committee approved the Corporate Risk Register, noting the change of risk grading for risk W7 Workforce Capability and Capacity from 12 (High) to 16 (High) in light of the challenges in relation to workforce supply and retention as despite a number of mitigations being in place, the labour market conditions at present remain challenging.  Committee noted the Health & Safety Report and the focused work undertaken to ensure the organisation understood the reporting of RIDDORS.  Committee noted the overall performance regarding Occupational Health, in particular with regard to on-boarding new staff and vaccinations. |
| **Person Centred** | Committee noted the Quarter 2 Feedback report and the positive work in terms of the management of Stage 1 complaints. The Committee also highlighted the section that included a selection of compliments and the powerful messages these portrayed.  Committee noted the Whistleblowing concern, acknowledging this was the first raised and encompassed learning for the organisation to take forward. |
| **Well Informed** | Committee noted the absence rates had increased and the plan for medical appraisal to increase in the coming months.  Committee approved the update to the Terms of Reference which had been amended to include the change to the Executive Lead, Director of Workforce.  Committee received the Communications Update and commended the work of the Comms Team not only through 2022/23 but the work being progressed for 2023/34. |
| **Appropriately Trained** | Committee received the Corporate L&OD 6 Monthly Report and the back to the classroom environment training now taking place and were content to see the good uptake of the further education fund by staff in 2022.  Committee noted the KSF and PDP Appraisal Update and welcomed the improvement in the appraisal uptake and thanked the L&OD Team and Executives for the supportive improvement measures put in place. |

The next meeting is scheduled for Tuesday, 14 March 2023.

## 3 Recommendation

The Board are asked to note the Staff Governance and Person Centred Committee Update.

**Rob Moore**

**Chair Staff Governance Person Centred Committee**