# NHS Golden Jubilee

### **Meeting: NHS Golden Jubilee Board Meeting**

### **Meeting date: 30 May 2024**

### **Title: Annual Delivery Plan 2023/24 Quarter 4 Update**

### **Responsible Executive/Non-Executive: Carole Anderson – Director of Transformation, Strategy, Planning and Performance**

### **Report Author: Laura Morrison – Planning and Improvement Lead**

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## 1 Purpose

### This is presented to NHS Golden Jubilee Board for:

### Discussion

### This report relates to a:

* Annual Operation Plan
* NHS Golden Jubilee Strategy
* Government policy/directive

### This aligns to the following NHS Scotland quality ambition(s):

* Effective

**This aligns to the following NHSGJ Corporate Objectives:**

* Leadership, Strategy and Risk
* High Performing Organisation
* Optimal Workforce
* Facilities Expansion and Use
* Centre for Sustainable Delivery
* NHS Scotland Academy and Strategic Partnerships

## 2 Report summary

## 2.1 Situation

Scottish Government requested that all boards provide quarterly updates on delivery of Annual Delivery Plans (ADP) via submission of Delivery Planning templates. Due to the known winter pressures experienced across NHS Scotland, Scottish Government revised timescales for the Quarter 3 submission, and Quarter 3 will now be submitted in tandem with the Quarter 4 return. Recognising the need to provide the Board’s Executive Leadership Team (ELT) with timely assurance and delivery updates, the Quarter 3 review was considered by ELT on 20 February, with the Quarter 4 update considered on 23 April.

This paper and the accompanying presentation provides the Board with an overview of key messages from the Quarter 4 ADP review.

## 2.2 Background

NHS Golden Jubilee’s Annual Delivery Plan (ADP) 2023/24 sets out the board’s delivery priorities in line with a number of prescribed Scottish Government priorities, with delivery plans providing more detail within a number of clinical and non-clinical areas. The ADP does not seek to provide full coverage across all board activities, and was developed in line with the commission from Scottish Government.

The reviewed Delivery Planning Templates provide Scottish Government with updates and assurances on progress against board deliverables to the end of March for Quarter 4. This includes updated RAG status indicators for each deliverable, and any changes to identified risks / controls, or delivery milestones.

NHS Golden Jubilee’s 2023/24 Delivery Planning Template covers the following priority areas as outlined by Scottish Government:

* National Recovery Drivers
* Finance and Sustainability
* Workforce
* Values Based Health & Care
* Improvement Programmes

The quarterly return for Quarter 4 was approved by the Executive Leadership Team on 23 April 2024, and will be submitted to Scottish Government following receipt of a formal commissioning request due in May.

## 2.3 Assessment

In approving the new 2023/24 ADP, the Board and Committees agreed to a single, more focussed template. Reporting to the Board and Committees is now based on a ‘highlight’ approach. This approach is reflected in the higher-level presentational approach to the quarterly reporting adopted for this review.

The Quarter 4 Delivery Planning Templates are available on request should members wish to view the detail submitted to Scottish Government.

Table 1 outlines the overall RAG status of the Board’s deliverables as at Quarter 4 end:



*Table 1: Q1, Q2, Q3 and Q4 end position*

The number of deliverables increased to 48 at Quarter 2 end to include an additional Equality and Diversity deliverable under ‘Workforce’. No RAG update is provided for deliverable 2023-GJ11 NHSSA’s – ‘Support the delivery of enhanced diagnostic capacity through accelerated training’ - due to the overlap with deliverables 2023-GJ20, 2023-GJ25, and 2023-GJ26. There was an increase in Red deliverables in Quarter 3 in comparison to Quarter 1 and Quarter 2. Positively this improved in Quarter 4 to show a reduction. Amber deliverables decreased in Quarter 3 in comparison to Quarter 2 however an increase is demonstrated for Quarter 4. Green deliverables increased in Quarter 3 with a slight reduction noted in Quarter 4. Golden Jubilee teams continue to work to recover the position.

All deliverables assessed with a RAG status of amber at year end will continue within strategic and operational plans during 2024/25.

Further detail will be provided in the presentation to the Board on 30 May.

### 2.3.1 Quality/ Patient Care

No direct impact – progress monitoring.

### 2.3.2 Workforce

No direct impact – progress monitoring.

### 2.3.3 Financial

No direct impact – progress monitoring.

### 2.3.4 Risk Assessment/Management

Deliverable risks are assessed and managed locally within Divisions / departments. Where necessary, risks are escalated through existing risk escalation hierarchy. No new or emerging risks were escalated through NHS GJ’s risk management framework.

### 2.3.5 Equality and Diversity, including health inequalities

Delivery Planning Templates form part of the Board’s ADP submission. The ADP sets out the Board’s delivery priorities to March 2024. These include services to patients, and organisational development priorities affecting staff. Relevant Board strategies and policies including Diversity and Inclusion Strategy, Equality Outcomes and Health and Wellbeing Plans were considered in developing the ADP.

### 2.3.6 Other impacts

**Climate Emergency and Sustainability**

Not Applicable.

### Communication, involvement, engagement and consultation

The Board carried out its duties to involve / engage external stakeholders as appropriate:

* Internal: Quality, Performance, Planning and Programmes and organisational leads engagement throughout March and April 2024.

### Route to the Meeting

This has been previously considered by the following groups as part of its development. The groups have either supported the content, or their feedback has informed the development of the content presented in this report.

* Executive Leadership Team, 23 April 2024

## 2.4 Recommendation

NHS Golden Jubilee Board members are asked to note the Quarter 4 update.

## List of appendices

The following appendices are included with this report:

* N/A