# NHS Golden Jubilee

### **Meeting: NHS Golden Jubilee Board**

### **Meeting date: 27 March 2025**

### **Title: Staff Governance and Person Centred Committee Board Update**

### **Responsible Executive/Non-Executive: Laura Smith, Director of People and Culture Marcella Boyle, Non-Executive Director**

### **Report Author: Nicki Hamer, Head of Corporate Governance**

## 1 Purpose

### This is presented to **NHS Golden Jubilee** Board for:

### Awareness

### This report relates to a:

* Government policy/directive
* Local policy

### This aligns to the following NHS Scotland quality ambition(s):

* Governance arrangements are aligned to corporate objectives

## 2 Report summary

## 2.1 Situation

The Staff Governance and Person Centred Committee was held on 4 March 2025, with the following key points noted at the meeting. The Chair confirmed that no issues of concern were raised at the meeting.

| **Item** | **Details** |
| --- | --- |
| **Appropriately Trained** | The Committee received a presentation from Stuart Graham on Microsoft 365 Tools. Laura Smith highlighted the positive response this work had received at the recent All Staff Event.  |
| **Treated Fairly and Consistently** | The Committee approved NHS Golden Jubilee Equality Outcomes 2025-29, NHS Golden Jubilee Mainstreaming Equality Report 2021-25 and the Equal Pay statement. The Committee commended the breadth of work carried out in the reporting period across the organisation and passed on their thanks to Rob White, who had led on these pieces of work.The Committee noted the ongoing legal case in NHS Fife and subsequent FOI requests across the whole of NHS Scotland around changing rooms. The Committee approved the Blueprint for Good Governance Corporate Implementation Plan 2024/25. |
| **Safe Working Environment** | The Committee approved the Health and Safety Quarter 3 Report, Occupational Health Quarter 3 Report and the Strategic Risk Register. |
| **Involved in Decisions** | The Committee approved the Volunteer Strategy Highlight Report and expressed thanks and admiration to Maureen Franks and the Volunteers for their ongoing commitment.  |
| **Well Informed** | The Committee approved the Performance Report and noted the reduction in vaccination up takes. The Committee noted the Agenda for Change Update and Laura Smith shared details of the new timeline around the Reduced Working Week and moving the organisation to a 36 hour working week from April 2026. The Team in charge of reviewing Band 5 Review applications were commended for the speed at which they had been able to process applications.The Committee welcomed the commencement of the Kindness Matters programme and heard positive feedback from colleagues who had attended.The Committee approved the Workforce Planning update. |

The next meeting is scheduled for Thursday 1 May 2025.

## 3 Recommendation

The Board are asked to note the Staff Governance Person Centred Committee

Update.

**Marcella Boyle**

**Chair Staff Governance and Person Centred Committee**

**March 2025**