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| Board Meeting: | 1 November 2018 | GJF RGB WITHOUT STRAPLINE |
| Subject: | Committee Memberships |
| Recommendation: | Board members are asked to:  |  |  | | --- | --- | | Discuss and Note |  | | Discuss and Approve | X | | Note for Information only |  | | |
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## Background

In line with guidance issued by HM Treasury and Scottish Government policy, the following standing committees must exist at each Board:

* Audit and Risk (this requires to be in line with the relevant Audit committee handbook);
* Clinical Governance;
* Person Centred (incorporates Staff Governance); and
* Ethics (through National Research Ethics Service\* not internal)

\*The [Research Ethics Service (RES)](https://www.hra.nhs.uk/about-us/committees-and-services/res-and-recs/research-ethics-service/) is one of the Health Research Authority's core functions, committed to enabling and supporting ethical research in the NHS. It protects the rights, safety, dignity and wellbeing of research participants. All NHS research goes through this portal to one of the Research Ethics Committees for consideration and approval.

In addition, the Board must have a Remuneration Committee to consider pay issues as per guidance from the Scottish Government Health and Social Care Directorate (SGHSCD).

As governance committees, these committees are entirely made up from Non Executive Members of the Board in order to provide an overseeing and scrutiny role for Board business. Other members of the Board and appropriate individuals may be invited to attend as per the terms of reference for each committee (these being contained in the Standing Orders of the Board).

In October 2018, we welcomed two new Non Executives to bring the complement to seven, excluding the Chair and Employee Director.

## Proposed Committee Membership

Following the appointment of our new Non Executives, Stephen McAllister and Linda Semple, we have been working on updating the membership of our Governance Committees.

The proposed membership of each committee is summarised below.

**Audit and Risk Committee**

Chair: Karen Kelly

Non Executive Members: Kay Harriman

Phil Cox

Stephen McAllister (new)

**Clinical Governance Committee**

Chair: Mark McGregor

Non Executive Members: Karen Kelly

Phil Cox

Linda Semple (new)

Jane Christie-Flight (Employee Director)

**Person Centred Committee**

Chair: Kay Harriman

Non Executive Members: Marcella Boyle

Mark McGregor

Stephen McAllister (new)

Jane Christie-Flight (Employee Director)

All Board members also make up the membership of our Board of Trustees for our charity.

## Conclusion/Recommendation

Board Members are asked to approve the membership of the Governance Committees with immediate effect.

**Susan Douglas-Scott**

**Board Chair**

**23 October 2018**

**(Sandie Scott, Head of Communications and Corporate Affairs)**