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| Board Meeting: | 6 December 2018 | GJF RGB WITHOUT STRAPLINE |
| Subject: | Partnership Forum update 2 November 2018 |
| Recommendation: | Board members are asked to:  |  |  | | --- | --- | | Discuss and Note | X | | Discuss and Approve |  | | Note for Information only |  | | |

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## 1 Background

The following key points were agreed at the meeting and have been split into the three high level quality ambitions of person centred, safe, and effective.

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| **Person Centred** |
| **Mutually beneficial partnerships between patients, their families and those delivering healthcare services which respect individual needs and values and which demonstrate compassion, continuity, clear communication and shared decision-making.** |
| **Policy Updates**  The following updated policies which all required minimal changes were presented:   * Redeployment policy * Workforce Change policy * Facilities policy * Agenda for Change Guidance on Starting Salaries, Incremental Points, Acting Arrangements and Related Issues   The Car Lease policy was also presented. This policy had not been updated since 2011 and since then there has been an increase in the availability of low and ultra low emission vehicles.  The updated policy set out the case for change for retaining the maximum list price for diesel and petrol cars at £28,000 and £24,000 whilst establishing an increased maximum price list of £38,000 and £34,000 for Plug-in Hybrid Electric Vehicles (PHEV) or Electric Vehicles (EV).  The intention is to incentivise a move towards lower emission vehicles, which have environmental benefits and is in keeping with government policy[[1]](#footnote-1).  In addition to the environmental benefits, the lower emissions of PHEV and EV cars reduce the variable costs to the employer (national insurance contributions) resulting in savings.  The Forum approved all of the policies.  **Theatre Academy**  The Forum was updated on the progress to date of the Theatre Academy.  It has highlighted that the first three cohorts have been successful and that savings were noted in recruitment time and advertising, with all being placed into vacancies within 9-12 months.  There are tangible benefits noted in the progression of an academy student versus a newly qualified Registered Nurse starting at the same time, e.g. progression to on-call competence in a shorter time period.  As the Academy has progressed, learning from practice has allowed the course to be further refined to better suit the needs of both the department and students. This will continue as required through the next cohort.  Consideration needs to be given further to whether a larger cohort or several more frequent cohorts are best to support the expansion plans and current department turnover.  The Forum noted the progress of this programme.  **Chip and PIN**  The Forum was informed that following discussions between Staff Side, Catering and Finance, including a review of the options, Chip and PIN will be introduced to the dining room.  This was supported by the Forum with a request to consider the feasibility of it available in Cafe Latte also. |

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| **Safe** |
| **There will be no avoidable injury or harm to people from healthcare they receive, and an appropriate, clean and safe environment will be provided for the delivery of healthcare services at all times.** |
| **Car Parking**  The Forum discussed the parking challenges on the site and reviewed the short term proposals that had been identified by the Car Parking short-life working group  These were:   * Developing a Car Parking policy and staff guidance * Establishing a compulsory vehicle registration database for staff * White lining the parking bays at the south east of the car park * Converting existing land into car park use.   The Forum supported the proposals.  **Smoking on Hospital Grounds**  The Forum was informed that Scottish Government would like a national position to be reached on the use of these devices on hospital grounds. In reaching a consensus their initial position is that they would like NHS boards and other partners to agree that Nicotine Vapour Products should be permitted on hospital grounds.  On that basis, we are asked that as a Board who does not permit these products to be used, we reconsider their position in light of the evidence available and to alter our policy to allow their use.  As a result the Staff Governance Sub Group will review the Board policy. |

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| **Effective** |
| **The most appropriate treatments, interventions, support and services will be provided at the right time to everyone who will benefit, and wasteful or harmful variation will be eradicated.** |
| **Central Sterile Processing Department (CSPD) Infrastructure**  The Forum was presented with the proposals for the CSPD estate requirements that have been identified to support the delivery of the recently approved CSPD Strategy.  It was noted that there would be significant operational challenges resulting from a partial or complete closure of the existing CSPD facility, should the decision be made to upgrade the current department. This would lead to prolonged disruption to our ability to provide a quality and effective sterile service to our Theatres department.  Following consideration of a number options, the preferred option is to include CSPD within the design plans for the Phase 2 expansion.  The Forum supported this proposal.  **Interventional Cardiology Strategy**  The Forum was presented with the strategy which outlines the expectation of the future demands on the service at the Golden Jubilee National Hospitaland the current ability to react.  The Forum discussed the recommendations identified in the strategy, with particular focus on the recommendations that address workforce sustainability.  The Forum supported the strategy.  **Winter Plan**  The Forum discussed the Board’s Winter Plan noting that there is minimal change from last year’s document.  The Forum was informed that the plan is no longer required to be sent to Scottish Government.  **Chief Executive Contingency Cover**  The Forum was updated on the temporary arrangements which have been put in place to ensure service demands are met during the transition between Chief Executives.  **European Union (EU) Withdrawal Checklist**  The Forum was informed that the Board has been asked to consider our readiness for EU withdrawal, by completing a checklist and returning it to the Scottish Government. This has been undertaken in partnership. |

The next meeting is scheduled for: Friday 14 December 2018.

**Jane Christie-Flight**

**Employee Director**

**27 November 2018**

1. The UK government continue to offer plug in car grants that reduce the on the road price to incentivise a move to lower emission vehicles. Although this grant does not decrease the list price and benefit in kind costs to employer and employee it illustrates the policy context of incentivising lower emission vehicles. [↑](#footnote-ref-1)