| **Overview** | **Status** | **Amber** |
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| Key milestones within this reporting period include:   * Completion of the Outline Business Case (OBC) * Further development of the service model and workforce plan | | |

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| **Progress Summary** | **Status** | **Green** |
| **Programme Update**  The project remains on programme.  **Commercial Summary**  The final cost plan was completed and included within the OBC. This shows an overall capital value of £12.4m plus £3.2m equipping costs.  **Contractual**  A Compensation Event has been raised under Stage 2 to cover the Technical Design (1:50) development.  **Design Status**  The development of the Technical Design (1:50) commenced on Wednesday 6 December 2017 and these meetings were scheduled to run until the end of March 2018. This has taken longer than anticipated and will be completed by end April 2018. This does not impact on the critical path programme.  Health Facilities Scotland (HFS) and Architecture and Design Scotland issued their draft National Design Assessment Report (NDAP) Report on 16 March 2018. There were a number of points relating to the design which required further discussion with the Principal Supply Chain Partner (PSCP) and a meeting was held on 29 March 2018 to discuss and agree these. Following this meeting, the PSCP has submitted additional information to HFS for review and comment. This mainly describes areas for focus within the Stage 3 design development. These include:   * Landscaping strategy; and * Entrance Design and materials.   The Equality Impact Assessment (EQIA) process has begun, a review meeting will be held on 25 April 2018.  **Ophthalmology Clinical Work stream Group**  In recent weeks, the group have spent significant time supporting the 1:50 room layout development. Clinic and theatre templates have been agreed which enabled the workforce requirements to be finalised. A presentation summarising the outline workforce plan (including recruitment and training plans) will be shared with the Board Workforce Planning and Education Group for discussion – the meeting is planned for 24 April 2018.  Following OBC completion, the focus of the group will move to support the planning and implementation of the workforce, equipment and process changes.  **Clinical and Non Clinical Support Services Work stream Group**  All clinical and non clinical heads of service / department have provided input to both the design development and the workforce requirements which have been incorporated within the OBC. Now the OBC is complete regular meetings will be set up to support the planning and implementation of the workforce, equipment and process changes.  **Business Case Status**  The Outline Business Case is now complete, and has been shared with the GJF Programme Steering Group. Presentations are planned to the WoS Directors of Finance (20 April) and WoS Chief Executives (27 April). The OBC will be presented to the Hospital Programme Board on 3 May and the GJF Board on 10 May 2018.  **West Regional Engagement**  Seven meetings were held between January and November 2017. In addition, the Director of Operations and Programme Manager have met each Board’s nominated Director level representative to share the implications of the forecast additional cataract surgery activity by NHS Board; feedback has been positive and all representatives were comfortable with the projections, demand modelling assumptions and strategic direction of the OBC. Each representative was asked to consider the proposed impact on their Board and subsequently offer reassurance to their Chief Executive Officer (CEO) that they are comfortable with the way forward.  **Community Benefits**  Work continues with Kier and West College on additional community benefits. The agreed targets for Phase 1 and the associated tracker were issued to the Steering Group and Programme Board during February 2018. Discussions are currently underway over the practicality of West College students constructing a mock up room to allow the Programme Team to view the actual size, scale etc of the chosen room.  **Key Risks and Mitigation**  The PSCP Project Team and GJF Advisors (Aecom) have revised the design and construction risk register and adopted the GJF format and this has now been included as part of the master risk register. Work is continuing on risk appetite and a standard reporting format for the work streams. | | |

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| **Programme Budget** | **Status** | **Green** |
| A project budget has been allocated for the internal Programme Team within 2018/19 and separate funds have been identified for Advisors and the PSCP.  Formal Cost Control Meetings continue to be held on a monthly basis. This is covered in more detail in the Cost Control Paper. | | |
| **Issues Affecting the Programme** | **Status** | **Red** |
| Due to pressures within NHS GG&C, Dr Inkster has been unable to provide Consultant Microbiologist support as previously agreed. Following unsuccessful discussions with other Boards and Scottish Government’s HAI Medical Adviser regarding support, advice has now been sought from Health Protection Scotland. This input is required in advance of the OBC being submitted to the Capital Investment Group. | | |
| **Communications and Stakeholder Engagement** | **Status** | **Green** |
| **West Dunbartonshire Council (WDC) and West College Scotland (WCS)**  Following the ‘joint working’ workshop held on 12 March 2018 with West Dunbartonshire Council and West College Scotland, meetings have been established to take forward the Transport and Connectivity, and District Heating System work streams. Meetings to take forward the Employability and Health, Wellbeing, Environment and Economic Growth work streams will be established shortly.  **Wider Stakeholder Engagement**  A stakeholder event with staff, third sector representatives and patients took place on 18April. Comments will be incorporated within the OBC before submission to the Hospital Programme Board. | | |
| **Key Tasks for May 2018** | | |
| Key tasks for the forthcoming period include:   * Formal approval of the OBC * Sign off of the Technical Design (1:50) | | |

**John M Scott, Programme Director**

**Claire MacArthur, Programme Manager**

**18 April 2018**