**Ref: GJF/2017/02/03**

# GJF Logo

# Board meeting: 16 February 2017

**Subject:** Partnership Forum Update

**Recommendation:** The Board is asked to note this update

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## 1 Background

The following key points were agreed at the meeting on 13 January 2017 and have been split into the three high level quality ambitions of person centred, safe, and effective.

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| **Item** | **Details** |
| **Person Centred** | **Mutually beneficial partnerships between patients, their families and those delivering healthcare services which respect individual needs and values and which demonstrate compassion, continuity, clear communication and shared decision-making.**  **Equality Outcomes**   * Following review, the Forum signed off the Equality Outcomes for the period 2014-2016, with assurance that the outcomes still recorded in amber would be carried forwarded to the outcomes for 2017-2020 and would be closed off in this period. * The Forum discussed the 2017-2020 outcomes; they supported these in principal but recognised that they need to be expanded further prior to sign off. |
| **Safe** | **There will be no avoidable injury or harm to people from healthcare they receive, and an appropriate, clean and safe environment will be provided for the delivery of healthcare services at all times.**  **Electronic Patients Record (EPR)**   * The Forum received a presentation on EPR, which included progress to date and the plans going forward. * The Forum discussed the challenge of getting staff on board and how staff ownership is key to delivering and realising the benefits of the project. It was noted that going forward staff need to feel empowered and supported on occasions when they receive requests from clinicians for paper notes, and that escalation processes need to be in place. * t was also noted that the business case is being drawn up for the scanning of existing case notes, and this would be presented to the SMT once finalised. |
| **Effective** | **The most appropriate treatments, interventions, support and services will be provided at the right time to everyone who will benefit, and wasteful or harmful variation will be eradicated.**  **Expansion Plans**   * The Forum was informed the proposal for the mobile Ophthalmology unit has been approved and is aimed for March for implementation. * It was also confirmed that plans are progressing in relation to the dedicated Ophthalmology unit. The Project team has been tasked with reviewing the workforce requirements; any resources that have been identified to date have been taken to the Workforce Review group for formal sign off of posts. * The site master plan is being developed. The build should be complete by 2021, which is within the designated timeframe.   **Recruitment Update**   * The Forum noted that plans are under way to roll out competency based recruitment training to all managers across the site. Training courses are in place and it is anticipated that this will be closed off early this year. * The group was also informed that the Board is working toward accreditation as an Investor in Young People; the work being undertaken with West College Scotland will support this. * It was also noted that the recruitment team attended a number of National Recruitment events with extremely positive outcomes. These events have helped to raise the profile of the Board with plans in place to collate a database with the information gathered.   **Closure of staff dining room at Christmas**   * Staff Side advised that that there had been a number of complaints/ concerns raised following the closure of the canteen during the festive period. * Management stated that there had been a short life working group set up to do a piece of work reviewing the numbers that had utilised the canteen in previous year and, following the results of this, it had was shown that numbers had been low. It was also reported that staff had been informed in clinical areas that additional meals could be requested for patients’ family members and it was also highlighted that the Hotel was open as usual during this closure. It was stated that all comments would be taken on board and these would be included in any future decisions relating to the canteen at the next festive period. Assurance was given that staff side would be involved in the working group. |

The next meeting is currently being rescheduled.

**Jane Christie-Flight**

**Employee Director**

**8 February 2017**