| **Overview** | **Status** | **Green** |
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| Key milestones within this reporting period include:   * Building Warrant Stage 1 approval received * Stage 4 Contract signed * Ophthalmology Nurse Development Programme posts approved for recruitment | | |

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| **Progress Summary** | **Status** | **Green** |
| **Programme Update**  The project remains on programme to complete on the Planned Completion Date of 7th May 2020 (N.B. Contractual Completion Date is 15th June 2020).  **Commercial Summary**  Stage 4 (construction) contract is complete and has been formally signed by GJF & Kier.  **Design Status**  Kier have issued a Reviewable Design Data (RDD) schedule outlining items to still be signed off and a programme showing when this is required. This includes way finding, lighting and interior design.  **Statutory Approval Status**  Approval of the Stage 1 Building Warrant submission has been received from West Dunbartonshire Council. The was a significant delay in the timescale for the Building Warrant and this has been escalated to the WDC Building Control Manager and a meeting arranged for 20th May 2019 to ensure this process is streamlined for future staged applications on Phase 1 as well as Phase 2.  **Works On Site**  Complete   * Piling works * Services alteration works * Drainage works   Ongoing   * Ground Beams and Pile caps works have commenced * Floor Slabs have commenced   Works on site are generally progressing well.  The time lapse video has been installed for the phase 1 construction site.  **Ophthalmology Clinical Work Stream Group & Phase 1 Clinical and Non Clinical Support Services Work stream Group**  A detailed paper which describes the accelerated Ophthalmology Nurse Development Programme was approved at HENWG (Hospital Expansion Nursing Workforce Group) and the Vacancy Approval Group. The purpose of this paper was to:   * share the recruitment and training process for the accelerated Ophthalmology Nurse Development Programme * outline the proposed recruitment process and accelerated training timeline for pump primed staff for Phase 1 * seek approval to recruit to the remaining 6.35 wte Ophthalmology Nurse Development Programme posts (pump prime)   The process of meeting with staff who have expressed an interest to transfer as volunteers from theatre has commenced. HR will follow with staff to confirm their intention to either transfer or remain in their current post. All staff who volunteer will transfer into rotational posts.  **Clinical Information Evening**  A clinical information evening will be held on the 14th May 2019 in the Golden Jubilee Conference Hotel. This will be primarily for external medical staff, optometrists, nurses, surgical trainees and student nurses / optometrists. Presentations will include models of care, workforce plans and information about the new Integrated Ophthalmology Unit.  **Equipment Work Stream Group**  Two companies submitted their tender return for the self check in tender. A meeting was held on 24th April to meet with the companies and find out more about what they have to offer.  **Community Benefits**  Following the meeting on December 2019 to review the Community Benefits tracker it has been agreed that Kier will attend the Programme Board in May 2019 to provide a full update.  **Key Risks and Mitigation**  The risk register was fully reviewed and updated for inclusion in the FBC. Further risks have been identified since and an update will be provided to the Programme Board in May 2019. | | |
| **Programme Budget** | **Status** | **Green** |
| A full update is provided within the Cost Control Report – April 2019. | | |
| **Issues Affecting the Programme** | **Status** | **Amber** |
| Provision of Consultant Microbiologist programme input – work is ongoing (led by the Associate Director of RNM) to replace this role. A potential solution is being negotiated with NHS GGC (as part of a review of the current SLA arrangements). | | |
| **Communications and Stakeholder Engagement** | **Status** | **Green** |
| The Comms Team are developing a press release to announce the approval of the FBC. Cabinet Secretary involvement will be organised in Spring in line with the key construction milestones.  A flash report for the public is also being produced and a staff programme bulletin is being developed. | | |
| **Key Tasks for between now and next reporting period** | | |
| Key tasks for the forthcoming period include:   * Ophthalmology Information Evening 14th May 2019 * Formal sign off of 1:50 room layouts – (minor changes to be adjusted by Kier for sign off) * Completion of phase 1 Commissioning Plan * Meet with the remaining theatre staff (non ophthalmology) who have volunteered to transfer into the new integrated ophthalmology service * Recruitment process for the first cohort of the Ophthalmology Nurse Development Programme | | |

**John M Scott, Programme Director**

**Claire MacArthur, Programme Manager**

**2nd May 2019**