Overview

Key milestones within this reporting period include:

- The Full Business Case (FBC) was approved by the Scottish Government Capital Investment Group on 30 January 2019.
- Piling works were completed on site with no disruption.

Progress Summary

Programme Update

The project remains on programme to complete on the Planned Completion Date of 7 May 2020 (NB Contractual Completion Date is 15 June 2020).

The FBC was approved by the Scottish Government Capital Investment Group on 30 January 2019.

Commercial Summary

The drafting of the Stage 4 (construction) contract is complete. There are two items which required consultation and advice from Health Facilities Scotland (HFS) and Central Legal Office (CLO):

- liability level, and
- position in relation to Brexit.

This is covered under a separate paper outlining the final agreed position.

Design Status

Kier have issued a Reviewable Design Data (RDD) schedule outlining items to still be signed off and a programme showing when this is required. This includes way finding, lighting and interior design.

Statutory Approval Status

Approval of the Stage 1 Building Warrant submission is still awaited from West Dunbartonshire Council (WDC). This has been escalated to the WDC Building Control Manager and the Warrant is expected to be issued by mid March 2019.

Works On Site

Complete
- Piling works
- Services alteration works

Ongoing
- Drainage works nearing completion
- Ground Beams and Pile caps works have commenced
Ophthalmology Clinical Work Stream Group & Phase 1 Clinical and Non Clinical Support Services Work stream Group
Two key nursing roles have been appointed and the post holders will start employment in April 2019.

- Clinical Educator Band 7 (Whole Time Equivalent (WTE) 1.0)
- Prevention and Control of Infection Nurse Band 6 (WTE 1.0)

A phase one recruitment plan is being developed. This includes timescales for recruitment and training of staff to undergo the ophthalmology nurse development programme and other staff who will require local induction prior to opening. The paper will go through the Board’s workforce review group process. Advertising and appointments will be phased to ensure that theatres and clinic areas are able to support the additional staff.

Some staff from the main theatre nursing team have expressed interest in transferring to the Integrated Ophthalmology Unit. A process is in place to meet individually with staff to identify learning needs and discuss next steps.

An ophthalmology information evening will be held in late Spring 2019. This will be open to medical staff, allied health professionals and nurses. Presentations will include models of care, workforce plans and information about the new Integrated Ophthalmology Unit.

The final 1:50 room data sheets (RDS) were issued by the Principal Supply Chain Partner (PSCP) in February. A few very minor changes have been fed back to enable RDS sign off.

Equipment Work Stream Group
The equipping bills of quantities have been checked. Kier are currently updating this, it is anticipated the overall value of equipment will remain broadly in line with that reported within the FBC.

The procurement process for self check-in kiosks is underway. From 14 suppliers who expressed an interest, four submitted the European Single Procurement Document (ESPD).

Community Benefits
Following a meeting on December 2018 to review the Community Benefits tracker, it has been agreed that Kier will attend the Programme Board in May 2019 to provide a full update. Kier held a Meet The Buyer Event on 19 February in the Golden Jubilee Conference Centre for local SME’s and sub contractors to access opportunities to work on phase one and other Kier projects. The half day event was attended by 56 interested parties.

Key Risks and Mitigation
The risk register was fully reviewed and updated for inclusion in the FBC. Further risks have been identified since and an update will be provided to the Programme Board in May 2019.

Programme Budget | Status
--- | ---
Green

A full update is provided within the Cost Control Report – February 2019.
## Issues Affecting the Programme

### Provision of Consultant Microbiologist programme input

Work is ongoing (led by the Associate Director of Regional and National Medicine) to replace this role. A potential solution is being negotiated with NHS Greater Glasgow & Clyde as part of a review of the current service level agreement.

### Communications and Stakeholder Engagement

The Communications team are currently working on the press release to announce the approval of the FBC. Cabinet Secretary involvement will be organised in the Spring in line with the key construction milestones. A flash report for the public is also being produced and a staff bulletin is being developed.

## Key Tasks for between now and next reporting period

- Building Warrant Stage 1 Approval received.
- Stage 4 Contract issued and signed.
- Drainage works completed.
- 1:50 RDS signed off.
- Development of first full draft of commissioning plan.
- Meetings with theatre staff (who do not currently work within ophthalmology 100% of their time) who have volunteered to transfer into the new integrated ophthalmology service.
- Approval of the recruitment plan for phase one.
- Time lapse video camera to be installed for the phase one construction site.
- Specification for the theatre pendants and surgeons panels to be developed.
- Finalise the bidders for self check-in requirements and issue the next stage tender documents.

---

John M Scott, Programme Director  
Claire MacArthur, Programme Manager  
21 March 2019