# Overview

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Key milestones within this reporting period include:

- Kier formally appointed for Stage 1
- Programme and fees agreed for Stage 1
- Clinical Brief, functional content and flow diagrams developed

## Progress Summary

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### Programme Update

Programme agreed for Stage 1 up to 20 May 2019. This includes key sign off dates for the Senior User Group on:

- Clinical Brief and Schedule of Accommodation to be approved on 25 March 2019
- 1:500 Design development meetings on 29 April, 13 May and 20 May (sign off 1:500 design)

The Kier and Aecom review of Stage 2 programme is underway.

A wider review of the overall programme (including construction) and other identified Work Task Orders (WTOs) is also underway. This includes an assessment of modular construction and identification of possible enabling works to reduce the main construction period.

### Commercial Summary

- Fees agreed for Stage 1 at £160,243.92

### Key Risks and Mitigation

A risk and benefits workshop is scheduled for 30 April 2019 to review the risk register risks noted at Initial Agreement (IA) stage and agree the high level key benefits that will be realised through the project.

### Programme Budget

A full update is provided within the Cost Control Report – February 2019.

### Issues Affecting the Programme

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#### Provision of Consultant Microbiologist programme input

Work is ongoing (led by the Associate Director of Regional and National Medicine) to replace this role. A potential solution is being negotiated with NHS Greater Glasgow & Clyde as part of a review of the current service level agreement.

### Communications and Stakeholder Engagement

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A flash report for the public is being produced and a staff bulletin is being developed.
Key Tasks for between now and next reporting period

- Completion of the clinical briefing for Central Sterile Processing Department, Medical Physics and Pharmacy departments – 20 March 2019.
- Sign off of the Phase 2 Clinical Brief and Schedule of Accommodation – 25 March 2019.
- Development of the first full draft of the workforce, training and recruitment plan for phase 2 – 30 April 2019.
- Completion of assessment of costs / benefits of locating plain film x-ray within level one outpatients department as part of the phase two refurbishment.
- Completion of review of procurement options for theatre equipping – 30 April 2019.
- Series of meetings have been planned for the Business Case Development and Assurance Group to support the delivery of the Outline Business Case (OBC). OBC work during this next period will include completion of the strategic case, option development, non financial benefits option appraisal and risk assessment - 30 April 2019.
- Stage 2 & 3 programmes will be complete by 5 April 2019.

John M Scott, Programme Director
Claire MacArthur, Programme Manager
21 March 2019